

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, May 18, 2021 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor MacKerchar; Trustees D. Condella; T. Hoban; N. Koek; K. McLoud; R. Spencer R. Stewart; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Deputy Clerk/Treasurer H. Easling; Director of Public Works TBD; Deputy Dir. Of Public Works M. Gerhardt; Police Chief T. Dunham; CEO J. Kincaid; Fire Chief M. Pedersen

ABSENT:

News Media present: John Christensen, Chronicle Express

PUBLIC: Maggie Kessler, Mike Kessler, Yvonne Tucker, Earle Gleason, Andy Swarthout, Carlie Chilson, Stacy Wormuth, John Wormuth, Laura Braubitz, Louise Fox, Vicki Matthews, Nance Soto, Todd Casella, Gene Spanneut, Sandy Strong, Van Strong, Cheryl Hall, Bruce Lyon, Melissa Conrad, Mark Morris

At 6:00 PM, Mayor MacKerchar called the Village Board meeting to order.

CALL FOR EXECUTIVE SESSION:

MOTION by Trustee Hoban, seconded by Trustee Koek to authorize to have an Executive Session for legal counsel and employment record of an employee.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MINUTES:

MOTION by Trustee Spencer, seconded by Trustee Condella to approve the Village Board Minutes from April 20, 2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

GUESTS, PUBLIC REQUEST & COMMENTS:

MOTION by Trustee Koek, seconded by Trustee Condella to authorize the American Legion to hold a Memorial Day walk on Monday May 31, 2021 starting at 10:30 AM. Will have approximately 15 Veterans with a color guard. Meeting at Village Offices and proceed up the sidewalk to the County Court House lawn for the ceremony.

Discussion: Andy Swarthout expressed the disappointment of not having the parade again this year. Stated this is to recognize the loss of our soldiers and veterans who fought and lost their lives fighting for our constitution rights. He has requested to march along the sidewalk from Village Office building up to the Court House for the yearly ceremony there.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

Carlie Chilson came to the Village meeting with approximately 22 Village residents that were all against the Pleasant Ave. project. Carlie read a letter which explained the project is looking to allow for low income, recent incarcerated individuals, struggling with addictions to live in these units. They do not feel the community have the resource to support these needs. They believe this is the beginning stages but feel very strong in opposing it. The project by the bowling alley they also have concerns with, it was there understanding this was for middle income housing and combined with ARC individuals. Thought that was a good idea. That has turned out to be low-income housing. Neighbors hearing people fighting, screaming and seen police present at times. Do not want the same results as that on Pleasant Ave. There are a number of daycares in the area and elderly population. They feel the Village does not need another low-income housing unit. We need housing for middle income families. Carlie mentioned she has a petition sign by approximately 250 people that feel strongly NO for the project. Mayor Thanked Carlie and others for showing up today. Mayor explained back in January 2021 the Board received a grant application and a letter requesting support. The Village Board unanimously opposed the project and have a copy of that letter tonight for your review. We mentioned in our letter it is inaccurate that we have a shortage of low-income housing, we mentioned the need for middle income family housing where we really need it, but funding is not available for that. Mayor stated we hear you and we also are not in favor of the project. Mayor explained he has had several discussion how do we fund for the middle income. If we could get

some help from the County level that would be appreciated. Carlie will discuss this with her legislators. Atty. mentioned it is zoned for a single-family residents and Board does not want to rezone it. This project was opposed by Public Safety, Code Enforcement, and others. The letter was signed by all 7 Board members. Carlie stress we are opposed to it anywhere in our Village. Mayor had extra copies of the letter which address the Board opposing the project. Gave Carlie and others a copy.

At 6:30 PM Everyone that came to be present for the project left the meeting.

MOTION by Trustee Koek, seconded by Trustee Condella to authorize Fire Works at the Penn Yan Sports Complex (Elm Street) for the end of year Youth Baseball and Softball season. June 12th at 9:00 PM. (Safety plan attached)

Discussion: Mayor feels they have a good Safety Plan in place, they have put a lot of thought in keeping kids/families safe. Will have people enter in one area, teams and their families will sit together.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Condella, seconded by Trustee McLoud to authorize the Ice Cream truck - asking to sell one or two times a month around the Village Streets. (have asked for a copy of her Safety Plan to distribute and Social Distancing practice).

Discussion: Atty. mentioned this falls under the old Peddlers Permit, new one not approved yet. She would have to pay the permit fee. At present the Code does not allow music. Board will amend the motion to approve her to use her music. Does have a Safety Plan.

MOTION by Trustee Condella, seconded by Trustee McLoud to amend the previous motion to allow the music to play during her driving the Ice Cream truck around town.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Koek, seconded by Trustee Condella to authorize Manpower to recruit for Silgan Plastic - retroactively on Friday May 14, used the Penn Yan Sports Complex parking lot from 9:00 AM - 2:00 PM.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee McLoud, seconded by Trustee Hoban to authorize Remedy Intelligent Staffing to hold an outside, drive thru job fair at the Penn Yan Sports Complex June 23, 2021 from 10am to 1pm. Staff will set up several small “tents” so cars can pull up and stay in their vehicles while gathering material and asking staff questions. Remedy must provide a Safety Plan and return to the Department of Public Works by June 1, 2021.

Discussion: Need to be sure a Safety Plan is in place.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

Board had previously approved the dates for the Keuka Arts Festival for September 18 and 19. With the new COVID guidelines they will proceed with the festival and start to set up on the 17th. Will send in the Safety Plans and have Public Safety Committee review.

Board had previously approved the dates for the Peasantman event for August 12- 16th. With the COVID guideline they will proceed with event. Sending in Safety Plan will be review at Public Safety Committee.

MOTION by Trustee McLoud, seconded by Trustee Condella to authorize the Penn Yan 8th Grade is requesting to use of the Fireman’s Field on Monday June 21st for Fun Day. Lunch served at school, walk to the field and parents will pick up students at 3:00 PM.
100 Students and 15 Adults.

Students required to use hand sanitizer between games and or competitions. Music for atmosphere only - no dancing. (Safety Plan is attached in paper work)

Discussion: Mayor mentioned they have their Safety Plan in place and Public Safety Committee reviewed them had no problem with them.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Hoban, seconded by Trustee Stewart to authorize the Penn Yan Community Chorus to reserve Indian Pines Pavilion and waive rental fee for rehearsal for their Concert series. They are affiliated with the County Court House lawn Concert Series. Rehearsing every Monday from June 12 -

July 19 6- 8:30 PM. Will have three groups 12-15 singers at each session. Social distancing and masks when needed. (Safety Plan attached)

Discussion: Village Clerk will have a sign in place with the renter’s name, date and times for use.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MAYOR:

MOTION by Trustee Hoban, seconded by Trustee McLoud to appoint Andrew Baus to the Historic Commission as alternate for one year.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

ATTORNEY:

Local Law 5 2021 Amending Subdivision Chapter of Village Code Respect to Public Hearings Notices.

MOTION by Trustee Spencer, seconded by Trustee McLoud to authorize Resolution No 30-2021 Amending Subdivision Chapter of Village Code Respect to Public Hearings Notices.

WHEREAS, the Board of Trustees of the Village of Penn Yan previously dealt with SEQRA issues related to this proposed Local Law, by declaring itself Lead Agency and designating the Local Law as an “Unlisted Action”; and

WHEREAS, a public hearing was held before the Board of Trustees on said proposed Local Law on April 20, 2021; and

WHEREAS, the Board of Trustees previously received a copy of the proposed local Law more than seven (7) days prior to the date of adoption hereof.

NOW THEREFORE, BE IT RESOLVED, THAT

1. The Board of Trustees of the Village of Penn Yan adopts the proposed Local Law.
2. The Village Clerk, by the Village Attorney, is directed to file such Local Law with the Secretary of State of the State of New York and provide for the requisite publication and posting of the Notice of Adoption of such local law together with such other acts that are customarily associated with the adoption and implementation of the Local Law, including the entry thereof in the minutes of the Meeting of the Board of Trustees.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

Local Law M 2021 - Amending Chapter 174 Streets and Sidewalk - Sidewalk Improvement Payment Agreements

MOTION by Trustee McLoud, seconded by Trustee Condella to authorize Resolution No 31-2021 Amending Article I, Amending Article I, “Maintenance of Sidewalks” of Chapter 174 “Streets and Sidewalks” of the Village Code. Set a Public Hearing for June 15, 2021 at 6:00 PM

WHEREAS, the Board of Trustees is considering allowing payment plans for public and quasi-public sidewalk replacements pursuant to Article I of the “Streets and Sidewalks” Chapter of the Village Code as well as establishing conditions for such payment agreements and collection of sums due if such an agreement is not timely adhered to; and

WHEREAS, a proposed Local Law with respect to this matter has been circulated to the Board of Trustees for their review; and

WHEREAS, the Board of Trustees intends to act as “Lead Agency” with respect to SEQRA issues related to this action.

NOW THEREFORE, BE IT RESOLVED, THAT

1. The Board of Trustees of the Village of Penn Yan designates itself as “Lead Agency” for this action, determines that the proposed action will have no detrimental environmental impacts and therefore is declared to be a “Type II” action under SEQRA and accordingly no environmental review will be undertaken.
2. That a public hearing on the proposed Local Law is hereby scheduled for June 15, 2021 at 6:00 p.m. and

legal counsel is directed to provide notice thereof by posting and publication.

Discussion: Atty. mentioned will have one addition to Local Law. Local Law will include a fee for administrative cost similar as mowing a 20% charge if not paid and placed on taxes. Board will receive revised copy before June’s Board meeting. This will not hold up the Public Hearing in June.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Koek, seconded by Trustee Condella to authorize Keuka Comfort Care Home to sell raffle tickets in the Village starting June 1, 2021. Raffle will end on December 22, 2021

Discussion: This is a Local non-profit organization- no need for peddlers permit or fee.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee McLoud to authorize Serenity House of Victor to sell raffle tickets in the Village starting June 22, 2021. Raffle will end on September 29, 2021.

Discussion: Serenity House is a Hospice Home a non-profit organization. Atty. mentioned it is not a local organization. Was discussed and will not require a peddlers permit nor a fee.

MOTION by Trustee Spencer, seconded by Trustee McLoud to amend the previous motion to waive the peddlers permit and fee since it is a non-profit organization.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

Mayor discussed the Marijuana issue we have the opportunity to opt-out of the sales in the Village by December 31, 2021. We really need to decide if we will allow it to be sold here in the Village and would allow smoking parlors. We will need to Zone either way. Mayor feels not to allow in parks, playgrounds etc. Need to consider how are we going to regulate this. Atty. stated need to consider the Streets, kids walking to and from school. Atty. would like a consensus of the Board whether to opt-out which is subject to a public referendum. If Village opts-out need to do by Dec. 31, 2021 or the opportunity to opt-out goes away. Feels we have more questions than answers. Atty. if you opt-out because not enough information as to what is going to happen then want to allow sales and smoking parlors you can appeal that with a Local Law later and allow them. If you do not opt-out you strongly need to consider Zoning it. Will take 3 months to adopt the law and 30 days to file a petition, again has to be a referendum which he believes could be after December 31. Atty. stressed want to get it on the books if you’re going to do it as far as adopted by the Board by the end of December. Atty. repeated whether we opt-out or not still have to come up how to regulate it. Need to coordinate with Public Safety, Chief Dunham and a few others. Atty. feels should opt-out then when things get squared away move forward with sales in the appropriate manner. Trustee Hoban did not agree feels we should look at the opportunity. It is legal why not benefit from it. People will go elsewhere to purchase it and we lose on the revenue and other business would lose from people not staying in the area. Yes, will have to Zone it. Chief Dunham stated you can not smoke or drive smoking in a car, same rules as an open container. Chief explained they are starting training/educating people to see how it feels to be impaired. We purchased equipment to show kids what its like for driving under the influence. Hope this stops them from smoking.

Mark Morris brief discussed information for the Seneca Water Shed Intermunicipal meeting. Mentioned they have 8 towns that have joined the organizations out of around 40 different Villages, Towns, County and \$26,000 in the treasury. Next public outreach meeting July 29th.

COMMUNITY REVITALIZATION:

No update

COMMUNIUTY ARTS COMMITTEE:

MOTION by Trustee Spencer, seconded by Trustee McLoud to authorize the Penn Yan Library to display Sidewalk Art throughout the downtown area (called Splash of Poetry). Six business location - Penn Yan Library, Nest Egg, Yates County History Center, Hoban Enterprises, The Living Well and Stork Insurance.

Discussion: Trustee Spencer explained this paint will eventually wash away. Can only see the writing when wet.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MUNICIPAL:

MOTION by Trustee McCloud, seconded by Trustee Spencer to approve Resolution No 35-2021 to appoint NYMPA Board of Directors as delegate to vote at the 24th Annual NYMPA meeting, May 26th, 2021 in Syracuse, NY.

WHEREAS, the Village Board of the City/Town/Village of Penn Yan, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that NYMPA Board of Directors be and is hereby designated as the accredited delegate of the City/Town/Village of Penn Yan, New York.

	Aye	Nay	Absent
Mayor MacKerchar	X		
Trustee Condella	X		
Trustee Hoban	X		
Trustee Koek	X		
Trustee McCloud	X		
Trustee Spencer	X		
Trustee Stewart	X	Carried	

MOTION by Trustee McCloud, seconded by Trustee Condella to authorize Resolution No 36-2021 Standardization of Source of Control Systems in the Village Wastewater Treatment Infrastructure

WHEREAS, the Village owns and operates a wastewater sewer system including a wastewater treatment facility; and

WHEREAS, a part of the wastewater treatment facility is a Septage Receiving Station (Station); and

WHEREAS, the control system for the Station has required substantial repairs and replacement of various components over the years; and

WHEREAS, the Hunt Engineers (Hunt) has performed an evaluation of the Station and recommends replacement of the controls system; and

WHEREAS, Sloth Control Systems are used in other areas of the Wastewater Treatment Facility and the controls to be replaced at the Station were sourced from Lakeside Controls; and

WHEREAS, Hunt recommends replacing the Lakeside Controls at the station with Sloth Controls for the following reasons:

1. Standardization of controls throughout the Wastewater Treatment Plant will make servicing thereof more efficient, reduce complexity thereof and reduce the level of non-interchangeable parts;
2. Standardization of communications within the system will result in one Supervisory Control and Data Acquisition System (SCADA) at the Wastewater Treatment Plant.

WHEREAS, the Village Municipal Utilities Board has reviewed this matter and recommends standardization of controls at the Wastewater Treatment Plant by the use of Sloth Control Systems at the Station.

WHEREAS, the Board of Trustees intends to address SEQR issues related to this action.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Board of Trustees designates itself as “Lead Agency” for SEQRA purposes, determines that there will be no adverse environmental impact as a result of this action, the action is thereby declared to be “Type II” and accordingly no environmental review will be undertaken.
2. The Board of Trustees determines that, based upon the rationale presented by Hunt Engineers, standardization of control systems within the Wastewater Treatment Plant facilities will best serve the interests of the residents of the Village of Penn Yan, as well as the non-resident customers of the Village Wastewater Treatment Plant.
3. Accordingly, standardization with Sloth Controls throughout the Wastewater Treatment system is authorized and directed.

Milo 100.00
and

WHEREAS, this Board is to determine what proportion of the 2021-2022 taxes to be levied in the Village shall be levied upon each part of a town included in the Village by dividing the full valuation of taxable property, in the appropriate part of each town, by the total in the Village.

NOW, THEREFORE, BE IT RESOLVED that this Board, pursuant to Section 1402(3)(d) of the Real Property Tax Law, hereby makes the following determinations:

1. Based upon the assessment roll provided by the several towns, the assessed valuation of taxable real property located in each portion of the Village is as follows

Benton	\$ 22,758,908
Jerusalem	6,467,689
Milo	<u>193,637,871</u>
	\$ 222,864,468

2. Dividing the above assessed valuations by the aforementioned equalization rates, the full valuation of taxable real property located in each portion of the Village is as follows:

Benton	\$ 22,758,908
Jerusalem	6,737,176
Milo	193,637,871

for a total Village full valuation of \$ 223,133,955

3. The proportion of the 2021-2022 tax to be levied upon each portion of the Village (expressed to the nearest exact ten thousandth as required by Section 1402 (3) (d), obtained by dividing the town full valuation totals by the Village full valuation total, is as follows:

Benton	.101997
Jerusalem	.030193
Milo	.867810

And be it further

RESOLVED that the 2021-2022 Village tax levy shall be levied upon each part of each town included in the Village in the following proportions:

Benton	10.200 %
Jerusalem	3.019 %
Milo	<u>86.781 %</u>
	100.00 %

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Condella to authorize Resolution No 28-2021 Tax Warrant

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$3,364,434.79 for the following purposes:

Town of:	Benton	Jerusalem	Milo	Total
2021-22 Tax Levy	343,111.48	101,569.14	2,919,269.37	\$3,363,949.99
Re-levied Water Rents	-	-	-	-
Re-levied Sewer Rents	-	-	-	-
Mowing Charges	-	-	484.80	484.80
Snow Removal Charges			00.00	00.00
	\$343,111.48	\$101,569.14	\$2,919,754.17	\$3,364,434.79

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charges between the first day of June and the first day of July, 2021, both inclusive; and thereafter to collect with such sums as have not theretofore been collected, and additional interest charge of five per centum for the first month or fraction thereof, at the annual rate as set by the State Tax Commissioner, which has been divided by twelve and rounded to the nearest hundredth of a percent.

YOU ARE FUTHER COMMANDED to return the tax roll and warrant to your office on or before the twenty ninth of October 2021, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid, what each parcel of real property is assessed for and showing as to each

parcel the amount of tax unpaid. Transmittal of delinquent village taxes shall be, with resolution, made to the County Treasurer by November 12, 2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee McLoud to authorize Resolution No 29-2021 2021-2022 Tax Levy

WHEREAS, THE Village Board of Trustees has adopted a budget for the fiscal year 2021-2022 pursuant to Section 5-508 of the Village Law.

NOW, THEREFORE BE IT RESOLVED, that the following tax levy be adopted levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared by several town assessors for the fiscal year 2021-2022:

General Fund Tax Levy	\$ 3,363,949.99
TOTAL TAXES FOR 2021-2022 BUDGET	3,363,949.99
Delinquent Water Rents & Charges	00.00
Delinquent Sewer Rents & Charges	00.00
Mowing Charges	484.80
Snow Removal Charges	00.00
TOTAL TAX LEVY	\$ 3,364,434.79

and be it further

RESOLVED, that there be levied and assessed against taxable real property located in each part of a town included in the Village of Penn Yan, pursuant to Section 1402(3)(d) of the Real Property Tax Law and the determinations made by this Board, in accordance with said law, in its Resolution No. 27 - 2021, the following sums for the operation of Village government for the fiscal year beginning, June 1, 2021, at the following rates per thousand dollars of assessed valuation:

<u>Town</u>	<u>% Tax Levy</u>	<u>Tax Levy</u>	<u>Assessed Valuation</u>	<u>Tax Rate per 1000</u>
Benton	10.1997	343,111.48	22,758,908	15.075922
Jerusalem	3.0193	101,569.14	6,467.689	15.704085
Milo	<u>86.7810</u>	<u>2,919,269.37</u>	<u>193,637,871</u>	15.075921
	100.0000	3,363,949.99	222,864,468	

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Condella to authorize the annual payment to the Yates County Historical Society in the amount of \$3,500 for June 1, 2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Koek to authorize the annual payment to the Penn Yan Library in the amount of \$1,000 for June 1, 2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Hoban to authorize payment to VFIS for the annual LOSAP premium in the amount of \$ 117,200, and to Glatfelter Insurance Group for volunteer firefighter life insurance in the amount of \$2,306.52. Payments to be made on June 1, 2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee McLoud to approve Resolution No 32-2021 for the Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Koek to authorize Resolution No 33-2021 Non- Union Salary Schedule

		Increase	Annual	Bi-Weekly	Hourly
MAYOR	MackKerchar		4835	185.96	
TRUSTEES			3986	153.32	
COMMISSIONERS			2568	98.79	
MUB CHAIR	French		2909	111.89	
HEALTH OFFICER	Dewitt		3000	115.38	
HISTORIAN	Dumas		1200	46.15	
ACTING JUSTICE	Grace		6000	230.77	
VILLAGE JUSTICE	Christensen		22927	881.81	
ATTORNEY	Brockman		37557	1444.50	
DEPUTY CLERK	Morse		50474		25.88
DEPUTY CLERK	Martin		48890		23.50
DEPUTY CLERK/TREASURER	Easling		66375		31.91
CLERK/TREASURER	Meeks		82397		39.61
DIRECTOR OF PUBLIC WORKS	TBD		TBD		TBD
DEPUTY DIRECTOR OF PUBLIC WORKS	Gerhardt		59752		28.73
CODE ENFORCEMENT OFFICER	Kincaid		59752		28.73
CONFIDENTIAL ASSISTANT TO THE CHIEF	Pedder		47390		22.78
DIRECTOR OF RECREATION & FACILITIES	Doyle		59323		28.52
CHIEF OF POLICE	Dunham		87681		42.15
COURT CLERK	Jensen				17.51
COURT CLERK	Degner				17.51
COURT CLERK	Gilbert				17.51
SECRETARY P/H/Z	Duryea				19.89
PART TIME OFFICERS 20+ YEARS OF SERVICE					21.00
PART TIME OFFICERS < 20 YEARS OF SERVICE					19.00

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Koek to authorize Resolution No 34-2021 Seasonal Employee Pay Schedule

Title	Hourly Rate Range	
	Minimum	Maximum
Cemetery Laborer	12.50	12.50
Street Dept. Laborer	12.50	14.00
Park Maintenance	12.50	12.50
Recreation Supervisor	12.50	14.00
Recreation Assistant	12.50	12.50
Lifeguard	13.50	14.50

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
 Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee McLoud to authorizing hiring Patti Jo Rumsey as Account Clerk Typist Group 2 Step START \$21.20 per hour. Effective start date June 7, 2021. One year probation period.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Koek to approve hiring various 2021 Seasonal employees (see attached)

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee McLoud to authorize to hire Christopher DeJohn for the 10- week Cornell Street and Sidewalk Inventory internship program at a rate of \$15.00 per hour. He will start on June 7, 2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Koek to begin recruiting for a Part-time Deputy Code Enforcement Officer; 20 hours per week at \$22.00 per hour.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee McLoud to begin recruiting for a Water Treatment Plant Operator Trainee, if there are no applicants for Operator.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

PUBLIC SAFETY:

MOTION by Trustee Condella, seconded by Trustee Koek to authorize Atty. Brockman work with Chief Dunham and Department of Public Works to work to address the inconsistencies in school zone speed limits as referenced in Village Code and to address missing signage.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

POLICE DEPARTMENT:

Monthly activity report for April

FIRE DEPARTMENT:

Chief's Report for April

MOTION by Trustee Condella, seconded by Trustee McLoud to remove Jack Wilkins and Bernard Drew from the Fire Department effective 5/11/2021.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Condella, seconded by Trustee Koek to authorize the latest event listing for the Fireman's field. Will use the Contact Tracing form and follow the Safety Plan for the Fireman's field.

Discussion: Have asked for the Safety Plan for the events, the contact tracing form is good for the renter to use and they regulate the attendees.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Condella, seconded by Trustee Koek to a authorize the Pavilion rentals for Indian Pines and Red Jacket starting Tuesday June 8th.

Discussion: Each renters will have a Safety Plan in place and they are responsible for their own contract tracing form. Clerk will place notices on radio (WFLR and WYLF) and ad in the Lake-to-Lake Bulletin.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

CODE ENFORCEMENT:

Monthly activity report for April

PUBLIC WORKS:

MOTION by Trustee McLoud, seconded by Trustee Spencer to declare the DPW 84” Snowblade surplus. The snowblade will be sold at scrap pricing.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

PLANNING & DEVELOPMENT:

Trustee Stewart stated they are discussing short term rentals and reviewing marijuana issue.

COMMENTS

Melissa Gerhardt had a slide show showing the results of the survey for the Effective Management System. She stated the blocks in red are the ones they will be concentrating on to improve first. Employee and leadership, Financial Viability and Operational Resiliency. We have started to work on the Financial Viability already. She will be meeting with each individual Department within the next few weeks to review the findings with them. Melissa thanked everyone for their input with this.

EXECUTIVE SESSION:

At 7:37 PM, **MOTION** by Trustee McLoud, seconded by Trustee Condella to enter into Executive Session.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

ADJOURNMENT OF EXECUTIVE SESSION:

At 7:53 PM, **MOTION** by Trustee Spencer, seconded by Trustee McLoud to leave Executive Session and return to regular Village Meeting.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee McLoud, seconded by Trustee Spencer to accept the resignation of Thomas Schwartz, effective June 1, 2021. We thank Tom for his contributions to the Village of Penn Yan, and wish him the best in his future endeavors.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Hoban, seconded by Trustee McLoud to authorize the provisional appointment of Melissa Gerhardt to the position of Director of Public Works, effective June 1, 2021, at an annual salary of \$70,000, with two weeks of vacation benefit.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

MOTION by Trustee Spencer, seconded by Trustee Koek to authorize the recruitment of a Deputy Director of Public Works

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

ADJOURNMENT:

At 7:58 PM, **MOTION** by Trustee Spencer, seconded by Trustee Koek to adjourn the regular Village Board meeting.

ADOPTED Ayes 7 MacKerchar, Condella, Hoban, Koek, McLoud, Spencer, Stewart
Nays 0 Abstain 0 Absent

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: