

Regular Village Board meeting March 16, 2021 at 6:00PM (streamed via Zoom)

**MINUTES** of a Regular Meeting of the Village Board of Trustees held Tuesday evening, March 16, 2021 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

**PRESENT** Mayor MacKerchar; Trustees C. Benedict; D. Condella; T. Hoban; K. McLoud; R. Spencer R. Stewart; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Deputy Clerk/Treasurer H. Easling; Deputy Dir. Of Public Works M. Gerhardt; Police Chief T. Dunham; CEO J. Kincaid; Fire Chief F. Ellis

**ABSENT:** Director of Public Works T. Schwartz

News Media present:

**PUBLIC:** Mike Lipari- Economic Development, Chuck Bell, Harrison Studio's, Billy Wigsten

At 6:00 PM, Mayor MacKerchar called the Village Board meeting to order.

**Mayor** - We have some guest with us this evening. We have two Public Hearings related to CDBG's. The first Public Hearing is regarding the Keuka Hotel the addition the conference room over conference center over on by the Hampton. A Motion to open that Public Hearing.

**Trustee McLoud** - I'll make a Motion to open.

**Trustee Condella** - second

**Mayor** - Motion Mr. McLoud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes okay

**Mayor** - Public Hearing is now open. This is a requirement of the CDBG grant. Mike Lipari could probably speak if anyone would come to listen. Laugh. Any question regarding the grant the status of the project.

**Mike**- I could give a quick update so everyone kind of knows where things are at. They have received their certificate of Occupancies. So, build out is complete. They were gracious host of a recent COVID vaccine clinic. They put a fair amount of people through there a way to show off the facility before some of the restrictions are lifted and also help the Community. At this point they are waiting to make all their hires.- open their application process to meet their employment goals based on the, still ongoing lighting COVID restrictions. They're see some of their summer events postponed or cancelled already. They do anticipate being to host a few of there events there this fall, but most of them will start taking place next year 2022 (garble) have not made any request for reimbursement at this point. There again waiting longer till they know when they can make those hires to meet their employment numbers. We will need to file an extension as the grant deadline is coming up. However, we have had conversation with the office of Community Renewal on this and there more than willing and open to provide that extension. They understand this COVID and the restriction in place have hurt business. So. there willing to extend it out to meet those job requirements going forward. Happy to answer any questions and we also have Chuck Bell on the call here from Harrison Studio who is our hired consultant. He can answer some question as well if I'm unable to.

**Chuck**- if I could really quick just to add in terms of the extension the only reason, we aren't being more proactive by filing it now. Is the office of Community Renewal request when we talked to them. They said on this and you'll hear it again on Parker's. Let's wait till we get right up to the end of the grant period and then submit something formal in terms of extension request. So, they wanted to take a little more wait and see approach but as Mike mentioned we did get together on a call and give the update and make sure the OCR ( Office Community Renewal) is up to speed on everything.

**Mayor** - Thank you Chuck, any question or comments from anyone. Thank you, Mike and Chuck. We could entertain a Motion to close the Public Hearing.

At 6:06 PM **Trustee Stewart** - I'll move to close the Public Hearing

**Trustee Spencer** - second

**Mayor** - Motion Mr. Stewart, second Mr. Spencer discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Mayor** - our second Public Hearing deals with the CDBG grant for Parker's Grille. Motion to open the Public Hearing

**Trustee Condella**- I'll make a Motion

**Trustee McLoud** - second

**Mayor** - Motion Mr. Condella. Second Mc. McLoud discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes Thank you

**Mayor** -This Public Hearing deals with the CDBG grant for Parker's Grille. Mike - I'll put you on the spot again.

**Mike**- yup my pleasure so similar type situation the whole-time frame is a little sped up for Parker's. They just recently have begun there hire process put it out on line and application available in store as they are moving forward for a later April opening. So, it's good to finally to have a date on there. I'm excited to when they finally happens, but the end is in sight. However, we will still likely file an extension for this project as well. The grant deadline for Parker's is the middle of April so filing the extension here in

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the next couple of weeks will just make sure that they have their hiring requirement with that deadline being. Slightly pressed up against them. But the build out is complete the place looks fantastic. It's really going to be a nice addition to Penn Yan and there finally moving along. Happy to answer any other questions?

**Mayor** - anyone care to comment - questions

**Jamie**- Leigh I was in there earlier this is Jamie - for an inspection for a final there's talk that they might want to open earlier than the end of April.

**Mike**- that would be great

**Mayor**- would be fantastic

**Jamie**- he's in FL right now but his assistant told me today that he might fly back and open as soon as possible. Now they have a couple small things they have to fix before they get the COO. That's basically it so they can get their liquor license

**Mike**- that's great - I would agree with that sediment well with my conversation with both of them. Pete usually flies home around April 1. So, if he's willing to speed that up and leave the Southern weather earlier that's great. The way this project has gone on at least my side of things have hesitant to say earlier than they actually told me. Just of my own.

**Jamie**- maybe trouble in the mix there they don't know about yet it still might be the end of April. You never know.

**Mayor** - Thanks

**Trustee Spencer** - Mike what there hours and days of operation are going to be.

**Mike**- That's a very good question. I will find out. I would image they would probably be limit at start basing that on any direct conversation but knowledge on some of their other restaurants that there hours they keeping now. But I can certainly can follow up with Connie and Pete and circle back with you,

**Trustee Spencer**- Thanks Mike

**Mayor** - any other comments or questions

**Trustee Spencer**- I'll move to close the Public Hearing.

**Trustee Stewart** - I'll second it

**Mayor** - Motion Mr. Spencer, second Mr. Stewart. Mike & Chuck Thank you both very much

**Holly**- yes Thank you

**Mike & Chuck** - Thank you my pleasure

**Mayor** - Roll Call

Mr. Spencer	Yes	Mrs. Benedict	Yes	Mr. Condella	Yes
Mr. McCloud	Yes	Mr. Stewart	Yes	Dr. Hoban	Yes

**Mayor** - Executive Session can we have an Executive Session to

**Trustee Hoban** - yes for performance of an employee

**Mayor**- yes Thank you

**Trustee Spencer** - second

**Mayor**- Motion Dr. Hoban, second Mr. Spencer discussion

Roll Call

Mr. Spencer	Yes	Mrs. Benedict	Yes	Mr. Condella	Yes
Mr. McCloud	Yes	Mr. Stewart	Yes	Dr. Hoban	Yes

carried

**Mayor** - We have minutes from the February 16 and Special of March 4. Any corrections or to those minutes

**Trustee McCloud** - I'll make a motion to approve those.

**Trustee Condella**- second

**Mayor** - Motion Mr. McCloud, second Mr., Condella any discussion

Roll Call

Mr. Spencer	Yes	Mrs. Benedict	Yes	Mr. Condella	Yes
Mr. McCloud	Yes	Mr. Stewart			

**Trustee Stewart** - I'll have to abstain from the March 14 meeting. I missed it but I'll say yes to the other one. yes to Feb. 16 & Abstain March 4

**Mayor** - Okay and Dr. Hoban Yes carried Thank you Public Request Comments. Guess anyone wishes to speak at this time. Okay reminder the Organization meeting

Will be Monday April 5, at 5:00 PM.

**Mayor**- a couple of things I wanted to go over before we begin into the next item. COVID vaccinations. I believe now all of our employee are now eligible. Public facing and Government and Public employees 18 - 59 and I think here was one today.

Mayor had to step away for a short time.

**Trustee Stewart** - While the Mayor is gone, I'd to make a note. I went to Eastview today and I saw Village Election signs in Victory so today would have been Village Election Day if we had - if we had any openings.

**Mayor returned** - yes it would have been. I know Hammondsport had Elections today and so yes today would have been. Yes, just basically a year ago today that everything shut down. Been a long year hasn't it. I apologize set off the car alarm,

**Mayor** - there was some - hopefully everybody that wants can get an appointment for a vaccine they had one today with 300 doses. About every drug store has one. I know there's several of us that have had our 1<sup>st</sup> shot and there's a few tonight that have had there second shot yesterday some feeling better than others. I now Mr. Brockman said he didn't have any kind of effect at all.

**Atty.** - yes except a little soreness on the arm but no sick feeling what so ever at all.

**Mayor** - very good.

**Mayor** - there was a NYCOM Webinar today about the American Rescue Plan that was recently adopted. Senator Schumer was there he did push this thru. Everyone is going to get a stimulus check there are Federal funds coming to local governments. There's a break down by dates and by counties and by town. As far as when going to get not sure. Yet there will be eligible expenses So, there will be more to follow

on that but I believe on the outside it's 120 days. Hopefully sooner that we will see some sooner the amount some type of Federal funding for local Governments with more to follow.

**Mayor** - tomorrow there's a Webinar related to virtual COVID and where we are now. I'll get on that and see what they have to say but after some discussion on think with safety precautions we have in place. We can go back to in person meetings next month. Everyone is in agreement.

**Atty.** - one question I came up with after we talked about that this morning is weather, we still have to continue with the hybrid model available for folks who don't want to attend in person. We'll look into that.

**Mayor** - yes, I think possibly linking up in the Main Room there and have something available.

**Trustee Stewart** - We'll the April 5<sup>th</sup> Organization meeting be in person.

**Mayor** - yes, I would like to do it in person

**Trustee Stewart** - Okay

**Mayor** - And we will talk later about the Budget Workshop as well. We do have the completed, back to the Agenda the completed Public Health Emergency Plan for the Village, it's included in your packet. As its mandatory prep and it is here for your approval. Any questions on that- if not I'll entertain a Motion to authorize signature of the signature of the Public Employee Health Emergency Plan for the Village of Penn Yan.

**Trustee Condella** - I'll second

**Mayor** - motion Mr. Condella, second McCloud any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Mayor** - Okay this is the next item is deals with our DRI the RFPs went out had 12 firms that made proposals. After review it appears that I'm delighted to say that Trowbridge Wolf Michaels Landscape Architects gave us a proposal for \$368,500 for the Engineering for three projects for our components of the DRI. Delighted that they came in as the pick. We worked with them for the designs trail projects and some of their partners were also involved in the development of the whole DRI projects. So, I think this is a very good fit. I want to Thank Tom and Melissa for all the work the did on getting these proposals in.

**Trustee Spencer** - Were is that from out of. I was just curious

**Mayor** - there out of - they have a local of Ithaca. So, there relatively close you may recall James Furtitl that did the designs for the trail system. He's out of Ithaca and I believe they have partner up with LaBella. So, it's local firm there were a couple of close ones but the next closest one was out of the Albany area. This is relatively a local firm so we should be seeing quite a bit of them. Good question.

**Trustee Hoban** - was the choice monetary only or was it or was there other factors. Did they come in low the lowest?

**Mayor** - they weren't the lowest. They were out of the 12 they were I believe 4th or 5th

**Trustee Hoban** - Oaky

**Mayor** - It ranged from 350,000-690,000 something thousand

**Trustee Hoban** - was it the location or what made these folks who they are. Just we picked them.

**Mayor** - Melissa has the check list right there in front of her. I'm sure.

**Trustee Hoban** - Okay just curious

**Mayor** - Melissa are you on there? Can't hear her

**Trustee Hoban** - basically there was a check list and they checked all the boxes.

**Mayor** - yes, they did

**Trustee Hoban** - Okay that's all I was asking

**Mayor** - Yup I was giving the list the opportunity to read off the check list we had. It was it dealt with the, it was quite an extensive censor.

**Trustee Hoban** - Okay - no problem just curious. Thank you

**Holly**- Mary Ann included the summary with the documents as well Teresa. If you want to take a look that Mary Ann sent out. She did as a summary page and some of the experience with grants, projects.

**Trustee Hoban** - Oh I didn't see that - Okay I'll look for that Thank you Holly I appreciate that

**Atty.** - actually a chart behind the Public Employee Health Plan

**Mayor**- Yes, I had that as well. Yes, the team experience as well publications the proposed cost timeline, other relevant projects, experience with public grants, demonstrations of achieving MWBE and SDVOB and client references

**Trustee Hoban** - perfect Thank you

**Atty.** - had a of difference with the different aspect of there past and present

**Trustee Spencer** - Leigh when do we expect to see shovels in the ground

**Mayor** - well I - the engineering will probably take; I think a year.

**Trustee Hoban** - Oh there it is - found it

**Mayor** - perhaps but as you may have read. Geneva is just starting on some of their projects and their two years ahead of us.

**Trustee Benedict**- and in the Budgets that we have for the projects how much money have we set aside for the Engineering and Architects work?

**Mayor** - this is part of the DRI fund- funding an this will come out of the DRI funds.

**Trustee Benedict**- I understand that but, in my experience when the school ever went for Capital project, we allocated a certain amount of money to construction and certain amount of money to incidental that got broken down into borrow cost and Architectural and Engineering services and things like that. So, the budgets for the DRI projects weren't developed to that level detail.

**Mayor** - you mean in the Village budget Carolyn

**Trustee Carolyn** - No in the DRI budgets, somehow, we came up with a dollar amount. We thought these DRI would cost us.

**Mayor** - yes - yes there was and this is within that break down.

**Trustee Benedict** -So, So in development the estimates the cost for these three project. What you thought it was going to cost us, the Architectural service something you budgeted, something budgeted more than 368,000 or estimated.

**Mayor** - That was in the packet yes

**Trustee Benedict** - Okay

**Trustee Spencer**- let me ask in different way Leigh and I don't remember what the total cost of the projects for the village is, but I'll just say it's 2 million. So, this 368,000 represents 15% of that. What are those numbers what are our total cost of the projects? When there completed and what % is this going to be representative of that

**Mayor** - I don't have the % breakdown with me here. All I have is that sheet. It is within the scope of the grant. This is a portion this engineering cost is a portion of the grant as it was awarded included in the grant and award.

**Gary** - Ray I know the three projects all together were just a little bit higher than 3 million dollars. It's roughly 10%.

**Trustee Spencer**- Thank you Gary. That's what I was looking for

**Holly**- Ray - this was approved by the State as well. Melissa sent it off to Chris Bower with the Department of State who did approve it as well for the DRI project.

**Trustee Spencer**- Thank you

**Mayor** - I don't believe we achieved a Motion on that did we.

**Atty.** - Not yet

**Trustee Condella** - I'll make a motion

**Trustee McLoud** - I'll second

**Mayor** - Motion Mr. Condella, second Mr. Condella is there any other discussion, if not  
Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried Thank you

**Mayor** - Mr. Brockman I see we have a SEQRA here.

**Atty.** - Oh we do our usually fun- thank you Mr. Mayor and good evening folks. As you may recall we started down the path of amending the Subdivision Chapter with respect to notice of Public Hearings the chapter presently requires notification by mail to within anyone 500 feet which is the cumbersome to say the least for Ms. Duryea to go and check for all of the individuals that she can find that lives within 500 feet, not mention the cost of mailing and we had done away on that on zoning matters and this is an attempt to make it uniform. The notification will still be posted in the Office of Village Clerk as well as Publication of the notice of Public Hearing in addition this change would instead of the mailing would allow for posting notice in the property that is being subject to the subdivision application. So, there will still be ample requirements for Public Notice on this sort of thing. That being said the first step is to review the SEAF and you should all have a copy in your packet if anyone has not at the present time, please let us know right now before we start going through it. I'll take that as an indication everyone has it. Will start with Part 1. Atty. review the SEQRA (Part 1, Part 2 and Part 3). Atty. asked if anyone disagree with that.

Board member - No

**Atty.** - Okay, any comment - question on the SEAF review, if not then will move on to Resolution #17 and this recites the that we previously decaled the Board as lead Agency and determined this be an unlisted action and recites the Local Law been drafted and described to the Board and we have reviewed and completed the SEAF and resolved the SEAF is adopted and the issues and second the Public Hearing is set on the purposed amendment for April 20, 2021 at 6:05PM and in this particular case there is an exemption for referral to under 239 M with Yates County Planning Board since this is an amendment of notice of requirement. They specifical exempt of that if the Board is agreeable to move forward on this action. Then a Motion to adopt that Resolution. Would be appropriate and if it is adopted. I would request the Mayor to execute Part 1 and Part 3 of the Resolution and get it to Mary Ann at some point. Thank you

**Mayor** - Thank you Mr. Brockman. Do we have a Motion on Resolution #17?

**Trustee Stewart** - I'll move to accept it

**Trustee Spencer** - Second

**Mayor** - Motion Mr. Stewart, second Mr. Spencer any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried Thank you

**Atty.** - that's it for me tonight - unless their further question later on

**Mayor** - Thank you Mr. Brockman

**Mayor** - Community Revitalization Nothing new to report Municipal Mr. McLoud

**Trustee McLoud** - I'll request a Motion to approve Sewer Forgiveness to Brock's Bowl & Pizzeria in the amount of \$25.35.

**Trustee Condella**- second

**Mayor**- Motion Mr. McLoud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McLoud** - I'll request a Motion to accept Kanpak's request to reduce sampling from three times to two times per week to the certified lab.

**Trustee Condella** - second

**Mayor** - Motion Mr. McLoud, second Mr. Condella any discussion

**Trustee Spencer**- what is that Kevin, is that testing their fluid coming out of the plant or what is the test for.

**Trustee McCloud** - yes- it's the test coming out of the plant so with the number that has been tested over the last or however many months long. It was our engineering Elliott reviewed everybody felt comfortable to reduce it from 3 to 2 weeks.

**Trustee Hoban** - does it save us any money?

**Trustee Spencer**- Thank you

**Holly**- No the cost was on them to send out to the certified lab we do our own testing in house. So, it was just testing as they do

**Trustee Hoban** - Thank you Holly

**Mayor** - any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud** - I'll request a Motion to award Holland Company the PolyAluminum Hydroxycycloride (PACL) bid for the amount of \$0.17 per pound.

**Trustee Condella** - second

**Mayor** - Motion Mr. McCloud, seconded Mr. Condella any discussion

**Trustee Hoban** - has it gone up or down or the same - same company same

**Holly**- I believe they were the only ones that bid on this.

**Trustee Hoban** - Oaky

**Holly**- or where it was last year but they were the only bidder.

**Trustee Hoban** - they we kind of have to go with them don't we okey dokey

**Mayor** - any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud** - I'll request a Motion to award Amrex the Sodium Hypochlorite for the amount of \$1.30 per gallon & Sodium Flouride for the amount of \$0.92 per pound and Slack Chemical the Liquid Phosphate bid in the amount of \$11.37 per gallon.

**Trustee Spencer** - second

**Mayor** - Motion Mr. McCloud, second Mr. Spencer any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud**- I'll request a Motion to award Hamm's the Vegetation Control bid for the amount of \$11,913.00.

**Trustee Condella** - second

**Mayor** - Motion Mr. McCloud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud** - I'll request a Motion to award GottaDo Contracting, LLC the Sludge Hauling bid for the amount of \$0.075 per gallon.

**Trustee Condella** - second

**Mayor** - Motion Mr. McCloud, second by Trustee Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud** - I'll request Motion to award Casella Waste the Hauling of Biosolids bid for the amount of \$265.00 per 20- or 30-yard dumpster

**Trustee Condella** - second

**Mayor**- Motion Mr. McCloud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud**- I'll request a Motion to award Irby's the Pole Line Hardware bid for the fiscal year based on the only bid for line-item hardware.

**Trustee Spencer**- second

**Mayor** - Motion Mr. McCloud, second Mr. Spencer any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud**- I'll request a Motion to award Birchcrest the Tree Maintenance bid in the amount of \$74,390.00.

**Trustee Condella**- second

**Mayor** - Motion Mr. McCloud, second Mr. Condella discussion

**Trustee Spencer** - is this to get trees away from our wires

**Mayor**- yes -yes, it is

**Trustee Spencer** - is this an annual maintenance thing we do or is it a once in a while or

**Holly**- we do this every year. We try to do half the system every year. So, two years ago we did around \$80,000 and this past years we did the remaining system which was about \$40,000. So, this is going to be the upcoming fiscal year to do the half the system we did two years ago.

**Trustee Spencer**- Thank you

**Mayor** - Thank you Holly any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
 Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McLoud** - I'll request a Motion to approve Utility Payment Agreements in the amount of \$4,006.60

**Trustee Spencer**- second

**Mayor** - Motion Mr. McLoud, second Mr. Spencer any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
 Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Mayor** - Thank you Kevin, Administration Mrs. Benedict

**Trustee Benedict** - I'd like to make a Motion to approve the Audit

**AUDIT:**

	<b>Amount:</b>
<b>Paid Before Audit:</b>	
General	25,818.92
Electric	317,860.52
Sewer	7,812.74
Water	8,183.81
Capital Projects	
<b>Total Paid Before Audit</b>	\$ 359,675.99
<b>Current Audit:</b>	
General	\$ 56,829.93
Community Development - CRC	15,000.00
Electric	53,082.87
Sewer	51,431.35
Water	134,380.27
Capital Projects	-
<b>Total Current Audit Items</b>	\$ 310,724.42
<b>TOTAL AUDIT</b>	\$ 670,400.00

**Trustee Stewart** - I'll second it

**Mayor** - Motion Mrs. Benedict, second Mr. Stewart any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
 Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Benedict** - I'll make a Motion to set a special meeting of the Board for a budget workshop for the Tentative 2021-2022 General Fund Budget on Wednesday March 24, at 2 PM. This meeting will be in person at Village Hall in the main board room.

**Trustee Spencer** - second

**Mayor** - Motion Mrs. Benedict, second Mr. Spencer any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
 Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Stewart** - could you repeat the time

**Mayor** - 2:00 PM

**Chief Dunham** - do you want Department Heads there as well or no. it say for the Board

**Mayor** - it is for the Board. I believe we were having a

**Trustee Benedict** - I believe we were having you Chief and Mr. Schwartz

**Mayor** - Yes Tom is going to deal with the Department and make sure they have everything for him for that meeting. So, yes

**Tom** - I will be there.

**Mayor** - Thank you very much Chief. Any other discussion

**Gary** - I just want to point out to the Board what was provided in your packet was just a high-level summary roll up - unadjusted at this point but I'll have the full tentative Budget along with the highlights and narrative I usually do by close of business next Monday. So, you'll have time to review that before the budget workshop.

**Trustee Spencer** - could you put hard copies in our mail boxes Gary.

**Gary** - yes, I will Ray

**Trustee Spencer**- Thank you

**Trustee Stewart** - I have a question since the Community Arts Council Committee has a Zoom meeting schedule at 5:00PM. Do you think they will last more than 2- 2 ½ hrs.?

**Gary** - I don't believe so Rich

**Trustee Stewart** - Okay, so, I won't need to canceled the other meeting

**Gary** - No

**Trustee Stewart** - Thank you

**Mayor** - any other discussion

Roll Call

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Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Benedict** - I'd like to make a Motion to create one (1) additional Account Clerk Typist position and begin recruitment.

**Trustee McLoud** - second

**Mayor** - Motion Mrs. Benedict, second Mr. McLoud any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Benedict** - I'd like to make a Motion to create a "Director of Recreation and Facilities" position.

**Trustee Spencer** - second

**Mayor** - Motion Mrs. Benedict, second Mr. Spencer any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Benedict**- I'd like to make a Motion to provisionally appoint Dan Doyle to the Director of Recreation and Facilities position at his current salary \$57,588.00. No probation period as it is a provisional appointment.

**Trustee McLoud** - second

**Mayor** - Motion Mrs. Benedict, second Mr. McLoud any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Benedict** - That's its Mr. Mayor

**Mayor** - Thank you Carolyn Public Safety Mr. Condella

**Trustee Condella** - alright- start out with Police Department - monthly report. Looks like we have 600 even number for the month of February. Anything you need to add to that Chief.

**Trustee Dunham**- Nope nothing to add unless anyone has any questions

**Trustee Condella**- Move on down to - Motion to declare red rascal mobility scooter surplus and dispose of properly

**Trustee Hoban** - second

**Mayor** - Motion Mr. Condella, second Dr. Hoban any discussion

**Trustee Condella** - Make a Motion to declare old exterior and interior cameras recording equipment as surplus and dispose of properly.

**Trustee McLoud** - second

**Mayor** - Motion Mr. Condella, second Mr. McLoud any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Stewart** - what does for both of these dispose of properly mean.

**Chief Dunham** - it depends on the items. The cameras are going to be recycle and the rascal scooter in this case will probable, in this case will be scraped because there's no value to it because how old it is. But attentional I sold something I give the money back to the Village. Like I sold something at Auction the money would go back and be torn over to Gary at front Office.

**Trustee Stewart** - Thank you

**Mayor** - any other discussion

**Atty.** - just because of that uniqueness of that scooter. It might be worth putting it on e-bay to see if someone would grab it.

**Chief Dunham** - it's quite old it was found property and I don't believe it. I talked with Tim about it. I don't think there's any value to it because due to the age.

**Mayor** - any other discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Condella** - I'd like to make a Motion to authorize the Mayor sign the Intermunicipal Agreement for Special Details Deputies performing Mutual Aid Police Duties in Schuyler County (5-year agreement 2021-2025)

**Trustee McLoud** - second

**Chief Dunham** - This is an agreement basically for the larger events like Schuyler County basically say that such as Nascar. A Police Officer from Penn Yan can go down there, they would be Deputized, on Schuyler insurance. They'd be allowed to use the Police Department equipment, perform those duties to help out Schulyer County.

**Mayor** - Motion Mr. Condella, second- Mc. McLoud any discussion

**Chief Dunham** - we don't have any details that would require them to come here.

**Trustee Spencer**- Okay

**Chief Dunham** - So, it's only for specific detail such Nascar or large concerts

**Mayor** - as far as pay for the people to go down there Chief.

**Chief Dunham**- everything is covered by Schulyer County there actually Deputized - everything is on Schuyler County Insurance.

**Mayor** - Thank you

**Atty.** - I also noticed - also their reimbursement for any vehicle that occupied the Deputies.

**Chief Dunham** - We generally don't have them use our vehicles because of that there generally on traffic control of they provide a vehicle for them or foot patrol

**Mayor**- Thank you any other discussion

Regular Village Board meeting March 16, 2021 at 6:00PM (streamed via Zoom)

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee Condella** - That's it for Police Department Chief Thank You Hope everyone is doing well in your Department. Will move on down to the Fire Department. Chief Ellis.

**Chief Ellis**- How you doing Dan

**Trustee Condella**- good- how you been doing Frank - good to hear your voice.

**Chief Ellis**- great - you got my reports - so as you can see things are really slow which is good. Not wishing to getting it worse - had 32 call in 2 months so this month is about the same. We've had 9 calls already this month so were kind of slow other than that doing good. Most are false alarms. The ladder truck as I reported to Leigh the finally cost is going to be somewhere between 50-60 that's a ball park figure and the Vice President up there had asked me to relay to you guys that as trucks get older, they cost more and more to fix because of a lot of times. It's hard to fix engines and that makes it expensive. I said I'd pass it on. Were a small Village and we can't afford to always replace our trucks as we should. Other than that, everything is going great.

**Trustee Condella** - you have elections coming up next month

**Chief Ellis**- yes that will be, I think it will be. Just a second, I'll tell you exactly. I have to get to my calendar April 6 will be our elections then there be finalized at the board meeting on the 20<sup>th</sup>. That is the Board meeting for April right.

**Trustee Condella** - yes

**Chief Ellis**- yes, the elections will be the 5<sup>th</sup> or the 6<sup>th</sup> then we will come to the Village Board meeting because we going to be live and I'll introduce the New Chief.

**Trustee Condella**- Thanks Frank

**Trustee Benedict** - Frank with grant season just around the corner has there been any consideration of putting a grant proposal together for a new ladder truck.

**Chief Ellis**- we already did that. I reported that last month. Derek Christensen wrote two grants one for compressor so we can fill our air tanks and he wrote a grant one for well just under a million dollars for a ladder truck, because of the size of our Village and people in it that's all we call ask for is what he purposed. So hopefully we will get it. That's would be great.

**Trustee Stewart**- Frank those Federal grants or State grants?

**Chief Ellis**- Federal

**Trustee Stewart** - Thank you

**Chief Ellis**- State grants are alright but you can never get your money. Ya there for Federal - the Federal is for big grant the State grants are small \$250,000 - \$150,000, \$300,000. There not what you were trying to get a big grant because were such a small Village

**Trustee Stewart** - Sure Thank you

**Trustee Condella**- That its Frank

**Chief Ellis**- ya everything is going great

**Trustee Condella**- okay

**Chief Ellis**- the ladder truck hopefully be back Friday if not back Friday it'll be back Monday or Tuesday next week, I hope.

**Trustee Condella**- sound good Thank you appreciate it, have a great night Frank

**Chief Ellis**- I will you guys have a great night to. Bye

**Trustee Hoban and other** - Thank you Frank

**Trustee Condella**- Code Enforcement - Jamie anything new to report beside your monthly report

**Jamie**- nothing really to add to it.

**Trustee Condella**- That's its Mayor for Public Safety

**Mayor** - Thanks Dan

**Trustee Condella**- Your Welcome

**Mayor**- Public Works Mr. McCloud

**Trustee McCloud** - Yes, I'd like to request a Motion to authorize 6 members of the DPW Crew to Attend the Western New York Superintendents Association 2021 Equipment Show September 15, 2021 in Rochester. No cost to attend the show, will use Village vehicles for transportation.

**Trustee Condella**- second

**Mayor** - Motion Mr. McCloud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud** - I'd like to request a Motion authorize the Village of Penn Yan to participate in the 2021 CAMP Summer Intern Program to include hiring an intern at a rate of \$15.00/hr. for 10 weeks beginning in June 2021. The intern, an Engineer Student, will help develop Street and Sidewalk inventory using the CAMP-RS software that is included with the program.

**Trustee Condella**- second

**Mayor** - Motion Mr. McCloud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McCloud** - I'd like to make a Motion to authorize Tim Marcellus to attend CLRP's (Cornell Local Road Pavement) Management Summer Intern Project Workshop in Ithaca, NY on June 2 and 3, 2021 at a cost of \$60.00. Tim will use a Village vehicle to attend.

**Trustee Condella** - second

**Mayor** - Motion Mr. McCloud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes  
Mr. McCloud Yes Mr. Stewart Yes Dr. Hoban Yes carried

Regular Village Board meeting March 16, 2021 at 6:00PM (streamed via Zoom)

**Trustee McLoud** - I'd like to make a Motion to authorize a second employee to attend CLRP's (Cornell Local Road Pavement) Management Summer Intern Project Workshop in Ithaca, NY on June 2 and 3, 2021 at a cost of \$20.00, to cover lunch. Employee will be put on a waitlist to attend if space allows.

**Trustee Condella** - second

**Mayor** - Motion Mr. McLoud, second Mr. Condella any discussion

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McLoud** - I'd like to make a Motion to authorize the purchase of a new Pay station for the Boat Launch from IPS Group for \$7,337.00.

**Trustee Condella** - second

**Mayor** - Motion Mr. McLoud, second Mr. Condella any discussion

**Trustee McLoud** - I'd like to say something

**Mayor** - yes Kevin

**Trustee McLoud** - I'd like to make sure that we all Thank Dan Condella, Holly and Dan Doyle for all the hard work they put in to looking at different companies, putting together zoom meeting. They all went above and beyond they did an outstanding job.

**Atty.** What is the criteria. This is Ed Brockman . What is the criteria for choosing the IPS group - pose to any other? Was it price or type of machine or what?

Holly- both- the lowest cost between the two Ed - companies and within there. They did have a solar option that as a couple hundred dollars cheaper but the on-going cost of that was much higher than any hard wire option. That's why we went with this particular one.

**Atty.** -Thank you sounds good

**Trustee Benedict** - Typically the revenue stream for that on an annually bases

**Holly** - I think last year we were down last year about \$15,000.

**Atty.** - So It'll pay for its self in about 6 months on an average year.

**Trustee Stewart** - good

**Mayor** - any other discussion -

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**Trustee McLoud** - That's everything for Public Works

**Mayor**- Thank you Kevin - Public Development Mr. Stewart

**Trustee Stewart** - Yes, we met yesterday and we went over some interesting topics including the Community Art Commission or Committee. That Committee met earlier this month and we created a. Ray wrote an application for application for projects and they talked about the procedures and progress and guidelines and Mr. Brockman is summaries those and we'll be meeting again on the 24<sup>th</sup> after our Budget Hearing to see Mr. Brockman work and hopefully we'll have these projects completed and brought back to the April meeting. You may have realized there was a in the Chronicle a week or so ago. It talked about a mural group of Artist that had a meeting last night via Zoom. I didn't make it but there having one I think Ray did and having another one on Friday which I'm planning on to attending for ideas for a mural on the Once Again Shop. There reaching out to the Community for ideas for what can what kind of murals we would like to have or what topics to throw some ideas.

**Atty.** - there was an article in the paper about it

**Trustee Condella** - Okay Is that the same group that got the funding from the chamber.

**Trustee Spencer** - Yes, it is

**Trustee Stewart** - the article- I can't find a copy of the article but I couldn't find it in the paper because I wanted to contact the history center to see if they might have some ideas and hopefully have some ideas on Friday. But it's on the Public Library Web site and Facebook page I believe, because they're sponsoring that group is using the Public Library's computer system. So, forth the for these hearings.

**Atty.** - Rich it was on the first page on March 10 addition of the Chronicle, lower left-hand corner there's three people picture and named. One Lindsey Dean and Sam Castner and Paulina Garcia Reid in also mentioned in the article. Going back to the document you indicated. I'm working on it has been completed and sent it will probably be sent out tomorrow and has been transformed from the original memorandum into a proposal for procedure and guidelines

**Trustee Stewart** - good

**Atty.** - be sent out tomorrow for review and comment

**Trustee Stewart** - Thank you

**Atty.** - Also as a side note but the Agenda indicates the Planning & Development Committee met on March 8 when actually was yesterday - the Id's of March don't know if that means anything or not.

**Mayor** - that was yesterday- you did get stabbed yesterday

**Trustee Stewart** - We also reviewed the Public Safety memordum about the marijuana sales in Penn Yan and we basically approved it. Except we did change the document had the business had to be 200 feet from a school and the law they purposed has it at 500 feet. So, we are subject to change it to 500 feet but besides that it, looks good to go. We also talked about short term rentals and there' a subcommittee working on those to discuss those and I did bring up that we had a public interest we have a Zoo in Penn Yan. A 4<sup>th</sup> grader wrote the Mayor and he gave it to me and I'll write him back and Thank him for that idea.

**Atty.**- I think that's a tremendous idea.

**Trustee Spencer**- having a Zoo or writing him back

**Atty.** - having a Zoo Ray

**Trustee Stewart** - Ray, Leigh- and Ed were there anything else to bring up- these were the main things, I think.

**Mayor** - I think you covered it Rich

**Atty.** - you had a lot of topics covered at that meeting

**Trustee Stewart** - I like that meeting before our meeting because it gave me less time to misplace my notes

**Atty.** -One other thing with talked about Rich was the possible of changing the Zoning classification for the Horizon Business Park from plan business to Industrial. That has been referred to Planning Board for there review.

**Trustee Stewart** - that right

**Mayor** - Thank you

**Trustee Stewart** - Thank you

**Mayor**- Thank you Rich any other business at the moment and Public request or comments. If not, I'll entertain a Motion to adjust and enter and executive Session

**At 7:13 PM Trustee McLoud** -to adjourn

**Trustee Hoban** - I'll second

**Mayor** - Motion Mr. McLoud, second Hoban

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud YES Mr. Stewart Yes Dr. Hoban Yes carried

At 7:51 PM, **MOTION** by Trustee Spencer, seconded by Trustee Stewart to leave Executive Session and return to regular Village Meeting.

**Mayor**- asked for a Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

**MOTION** by Trustee Stewart, second by Trustee Spencer to regretfully accept the resignation of Trustee Carolyn's Benedict from the Board of Trustee, effective March 31, 2021.

**Mayor** -asked for a Roll call

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

At 7:54 PM, **MOTION** by Trustee Spencer, seconded by Trustee Stewart to adjourn the regular Village Board meeting.

**Mayor**- asked for a Roll call

Roll Call

Mr. Spencer Yes Mrs. Benedict Yes Mr. Condella Yes

Mr. McLoud Yes Mr. Stewart Yes Dr. Hoban Yes carried

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Mary Ann Martin, Deputy Clerk