

# Village of Penn Yan

Office of Zoning and Building Inspection

## Short-term Rental Inspection Checklist

Below is a list of items the building inspector will be looking for during the STR property inspection.

- \_\_\_\_\_ All exits are unobstructed and accessible.
- \_\_\_\_\_ All smoke detectors are inspected in proper areas and working properly.
- \_\_\_\_\_ Fire extinguishers are inspected annually and are tagged.
- \_\_\_\_\_ Fire extinguishers are unobstructed and hung from proper hangers.
- \_\_\_\_\_ Electric panels/mechanicals are unobstructed.
- \_\_\_\_\_ Electrical panels are not missing breakers. No openings inside panel cover.
- \_\_\_\_\_ Exterior property is in a sanitary condition.
- \_\_\_\_\_ Carbon monoxide detectors are installed and working properly.
- \_\_\_\_\_ Escape plan on the back of each bedroom door, *please have copies for the inspector.*
- \_\_\_\_\_ Escape ladders for each upper bedroom.
- \_\_\_\_\_ Parking Requirements are sufficient. Off street parking is required, one space per bedroom. Sites without space for off street parking refer to [Chapter 190 Vehicle and Traffic](#) of Village Code, specifically [§190.35 and 190.36](#).