

**MINUTES** of a Special Meeting of the Village Board of Trustees held March 21, 2019 at 1:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

**PRESENT:** Mayor L MacKerchar; Trustees; C. Benedict; D. Condella; T. Hoban; K. McLoud; R. Spencer; Clerk/Treasurer G. Meeks; Deputy Clerk/Treasurer H. Easling; Police Chief T. Dunham; Director of Public Works B. Bodine arrived at 1:33PM; Trustee R. Stewart arrived at 1:39PM

**ABSENT:** Attorney Ed Brockman; CEO B. Lyon; Fire Chief B. LaRock

**News Media present:** Gwen Chamberlain, Chronicle Express arrived at 1:05PM

**PUBLIC:**

Mayor MacKerchar called the Special Village Board meeting to order at 1:00 PM

Gary Meeks, Clerk/Treasurer reviewed the highlights of the tentative General Budget for 2019-2020. He explained the Tax levy has increase by 5.62%, and we are all aware of the tax cap. It's an increase of \$168,083. Benton and Milo had an increase of \$.47 and \$.84, Jerusalem did a revaluation last year which increased assessed values and the rate per thousand decreased by \$1.95.

Some items that are drawing the budget up are.

1. Cemetery office structure needs to be replaced cost of \$55,000. Structure is not sound – beam that is across the ceiling is cracked in three areas. Looking at a Woodtex structure we would do the insulation, electric and plumbing.
2. Contingency account of \$50,000 this is for Village property that has fallen in disrepair and Village may need to take some action on, a Public Safety issue.
3. Increase in outside Attorney cost budgeted \$25,000 increase from last year. Unsure how the article 78 situation will carry over to next year.
4. Borrowing costs – we renew our bond anticipation notes in July. This year with the DRI project will have to do an off cycle borrowing for several million dollars. Cost with our fiscal agent and bond Atty. added \$10,000.
5. Investing in our Village Hall, upgrading the security camera's at a cost of \$7,000. Having a study done on the Village Hall – building is 14-15 years old.
6. LOSAP program for the Firemen increased \$22,000, it is necessary to fund that. Last year it was suggested to contribute \$20,000 more. We are 83% funded – this hits the fire districts that we provide service to.
7. \$8,000 is for new property tax that was exempted from taxes in the past, this includes the Patchett property and Cemetery rental house.
8. Seasonal labor costs are up \$5,000. Had a minimum wage increase of \$.70 and had to bump up the Lifeguards hourly rate from \$11.50 to \$12.50 to be competitive to State Park and Keuka College.

Gary stated this is up about \$148,000 which is about what we are over the Tax Cap. These are all items we need to address.

Trustee Spencer questioned the cost of the backhoe- could this be put off another year or rent one. Brent explained the equipment is on a three year replacement plan. He did push out the pay loader till next year which will be \$30,000. It's cost us \$10,000 a year to have a new one. Brent mentioned the equipment does get evaluated and we decided can we wait or not, we made the decision to replace it. It will be much harder next year; this is a 10 year plan.

Police Chief Dunham explained to the Board he recently was notified the live scan finger printing machine they are ending the service on January 1, 2020. This equipment will no longer be good. Chief contacted the live scan service if he could upgrade his system to window 10 could they still use it. Reply was no system will be done. We just purchased this in 2017 right before he became Chief. The cost for a new system is \$23,100. They will give us \$11,000 for the old equipment and take \$3,500 off if we order by August 30, 2019- total we would owe \$8,600 for the new equipment. Chief Dunham feels bad it's something we need and don't have an option. Chief has been working with Gary on this. Gary feels we need to go ahead and purchase it.

**MOTION** by Trustee Benedict, seconded by Trustee Condella to authorize expenditure budget A3120 200 Police equipment by \$8,600 to accommodate the mandatory upgrade to a new live scan finger printing equipment and this is the cost net for trade in allowed.

**ADOPTED** Ayes 7 MacKerchar, Benedict, Condella, Hoban, McLoud, Spencer, Stewart  
Nays 0 Abstain 0 Absent 0

Trustee Hoban suggested the Village Board and Municipal Board waive there 2.5% increase for the upcoming year. All were in agreement.

**MOTION** by Trustee Benedict, seconded by Trustee Condella to authorize the salary increase that's planned for the Mayor, Trustees and Municipal Board members be removed from the budget.

**ADOPTED** Ayes 7 MacKerchar, Benedict, Condella, Hoban, McLoud, Spencer, Stewart  
Nays 0 Abstain 0 Absent 0

Mayor MacKerchar excused Trustee Hoban at 1:55PM from the meeting.

Mayor and Gary thanked everyone for their hard efforts this year for the budget.

Comments:

**ADJOURNMENT:**

At 2:02 PM, **MOTION** by Trustee Benedict, seconded by Trustee McLoud to adjourn the Special Village Budget Workshop meeting.

**ADOPTED** Ayes 7 MacKerchar, Benedict, Condella, Hoban, McLoud, Spencer, Stewart  
Nays 0 Abstain 0 Absent 0

---

Mary Ann Martin, Deputy Clerk