

Organizational meeting April 1, 2019

MINUTES of the *Organizational Meeting* of the Village Board of Trustees held on Monday, evening April 1, 2019 at 5:00 PM in the Village Hall, Room 202

PRESENT: Deputy Mayor D. Condella; Trustees C. Benedict; T. Hoban ; K. McLoud; Atty. Ed Brockman; Clerk/Treasurer G. Meeks; Deputy Clerk/Treasurer H. Easling;

Absent: Mayor MacKerchar ; Trustees; R. Stewart; Police Chief T. Dunham; Director of Public Works B. Bodine; CEO B. Lyon; Fire Chief B. LaRock

News Media; Gwen Chamberlain Chronicle Express

Public: Gene Spanneut, Ron Bulman, Roger Hayes, Priscilla Chapman

Deputy Mayor Condella called the *Organizational Meeting* to order at 5:00 PM.

MOTION by Trustee McLoud, seconded by Trustee Hoban to set the time of the regular meeting of the Village Board of Trustees for the official year 2019 -2020 at 6:00pm on the third Tuesday of each month in the Village Hall, 111 Elm Street, Room 202.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to set the date and time for the 2020 Organizational Meeting for Monday, April 6, 2020 at 5:00PM.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to designate the Lyons National Bank as depository bank for Village funds.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Benedict to designate the Chronicle Express for the publication of notices relating to local laws and other proceedings and actions of the Board of Trustees required by law to be advertised.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Spencer to approve the re-appointment of David Grace as Acting Village Justice to sit in, in the absence of Justice Conlon for a one-year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Hoban, seconded by Trustee Benedict to re-appoint Bruce Lyon as the Fair Housing Officer for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to approve the re-appointment of Frances Dumas as the Village Historian for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to approve the re-appointment of Shirley Owens, Fran Dumas to the Historic Committee for a three year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer

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Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Hoban to approve the re-appointment of Brenda Ingram as Chairman of the Historic Preservation District Commission for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Benedict to re-appoint Marcia Kneeland and Jacky Olevnik to the Historic Preservation Commission Board as Alternate Member for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Benedict to approve the re-appointment of Trustee Stewart as “liaison” to the Historic Preservation Commission for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Hoban to approve the re-appointment Lee Sackett Municipal Utilities Board for a three year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee McLoud to approve the re-appointment of Romulus J. French as Chair and Daniel Banach as Vice Chair to Municipal Utilities Board for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Benedict to approve the appointment of Trustee Kevin McLoud as “liaison” to the Municipal Utilities Board for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to approve the re-appointment of Stan Olevnik as the Chair and Sara Vestal as Vice-Chairman to the Planning Board for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to approve the re-appointment of Austin Lapp and Brent Bodine to the Penn Yan Planning Board for a 5 year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Benedict to approve the re-appointment of Michael Clancy and Michael Willis to the Planning Board as an Alternate Member for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Benedict to approve the appointment of Trustee Raymond Spencer as “liaison” to the Penn Yan Planning Board for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

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MOTION by Trustee Spencer, seconded by Trustee Benedict to approve the re-appointment of Steven Owens as Chair to the Zoning Board of Appeals for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Benedict to approve re-appointment of David Plumlee to the Zoning Board of Appeals for a five year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to approve the re- appointment of Woody Stenz to the Zoning Board of Appeals as an Alternate Member for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Hoban, seconded by Trustee Benedict to approve the appointment of Trustee Kevin McLoud as “liaison” to the Penn Yan Zoning Board of Appeals for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee McLoud to re-appoint members to the CRC (Community Revitalization Committee) for a three year term. Carolyn Benedict, Atty. Brockman, Dan Condella and Jessica Bacher

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Benedict to approve the re-appointment of Edward Brockman, Esq. as Village Attorney for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Hoban to approve the appointment of Trustee Richard Stewart as the Equal Opportunity Coordinator for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to approve the re-appointment of Trustee Richard Stewart as the Village Representative, Alternate Member of the Keuka Lake Watershed Committee and the Keuka Lake Outlet Compact for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to approve the appointment of Trustee Richard Stewart as the Village American Disabilities Act Officer for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to approve the appointment of Trustee Dan Condella as the Village Representative to the Yates County Youth Board for a one year term.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to approve the re-appointment of Romulus French as the Chair of the Labor/Management & Joint Safety for a one year term.

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ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to authorize Trustee Dan Condella as Deputy Mayor.

Discussion: Mayor is ill tonight – he will re-appoint Deputy Mayor Condella at May’s Village Board meeting.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

The Mayor appointed the following Members and Chairs to the Trustees’ Standing Committees of the Village Board (No need for Board Approval/Vote):

Administration (personnel & finance)
Carolyn Benedict, Chair
Rich Stewart
Ray Spencer

Planning & Development
Rich Stewart, Chair
Kevin McLoud
Ray Spencer

Public Works (parks & recreation)
Kevin McLoud, Chair
Dan Condella
Teresa Hoban

Public Safety
Dan Condella, Chair
Carolyn Benedict
Teresa Hoban

At 5:13 PM **MOTION** by Trustee Benedict, seconded by Trustee McLoud to adjourn the Organizational meeting and enter into a Special Village Board meeting.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

At 5:14 PM **MOTION** by Trustee Spencer, seconded by Trustee McLoud to open the Special Village Board meeting.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee McLoud to authorize Resolution No 25 - 2019 Regarding advance Payment of Claims.

“**WHEREAS** the Board of Trustees of the Village of Penn Yan has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and healthcare premiums; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

1. The Board of Trustees of the Village of Penn Yan authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

2. This resolution is effective immediately.”

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Spencer, seconded by Trustee Benedict to authorize Resolution No 26. - 2019 Procurement Policy

WHEREAS, General Municipal law (GML) §104-b requires every municipality to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML §103 or any other law; and

WHEREAS the Board of Trustees of the Village of Penn Yan has reviewed the within proposed procurement policy; and

NOW THEREFORE BE IT RESOLVED:

1. The Board of Trustees of the Village of Penn Yan does hereby adopt the following procurement policies and procedures.
2. This resolution is effective immediately.”

Procurement Policy

Purpose

Goods and services that are not required by law to be procured pursuant to competitive bidding must be procured in a manner as to assure the prudent and economical use of public moneys in the best interest of the taxpayers; to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and to guard against favoritism, improvidence, extravagance, fraud, and corruption. To further these objectives, the governing board is adopting an internal policy and procedures governing all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law, section 103 or of any other general, special, or local law.

Procedures for Determining Whether Procurements are Subject to Bidding

The procedures for determining whether a procurement of goods or services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

- A. Procedure:
 1. Purchase Contract above \$20,000*. Purchase Contract – procurement of commodities (e.g. equipment, materials, supplies) Minor service aspect; significant purchase aspect.
 2. Contract for public work above \$35,000*. Public Works Contract – contracts from services labor or construction. Minor purchase aspect; significant service aspect.If it is difficult to determine which bid limit applies, refer to the municipal official (Clerk-Treasurer) (*reasonably anticipated aggregate amount of similar goods in a fiscal year)
- B. Documentation: written quotations or proposals.

Please Note: All competitive bids require a public notice in all official newspapers and a Non-Collusive Bidding Certificate – See Bid Procedures List

Statutory Exceptions from Policy and Procedures

Except for procurements made pursuant to General Municipal Law, § 103(3) (through county contracts) or § 104 (through State contracts), State Finance Law, § 162, Correction Law, § 184 and 186 (from “preferred sources,” including articles manufactured in correctional institutions), or the items excepted herein (see below), alternative proposals or quotations for goods and services shall be secured by use of either written requests for proposals, written quotations, verbal quotations or any other method of procurement that furthers the purposes of the General Municipal Law, section 104-b.

- A. Emergencies – unanticipated and threaten the health, safety, or welfare of the Village of Penn Yan’s property or residents. (still work to obtain the lowest cost available)
- B. Professional Services – service that requires special skill and expertise
- C. State, County and Other public sector Contracts (such as National Joint Power Alliance - NJPA)**
- D. Surplus and secondhand materials and equipment from other governments
- E. Leases and Licenses/Concessions
- F. Sole Source – good or service is in the public interest and available from only one possible source for which there is no equivalent; demonstrate the unique benefits arising from the particular good or service as compared to different good or service, that no other provides substantially similar benefits and that the cost is reasonable.
- G. Installment Purchase Contracts

Methods of Completion for Non-Bid Procurement

The methods of procurement to be used are as follows:

- A. County Contracts
- B. Emergencies
- C. Professional Service
- D. Insurance
- E. Secondhand equipment from other governments
- F. Other public sector contracts (such as National Joint Power Alliance - NJPA)**

Adequate Documentation

Documentation of actions taken in connection with each such method of procurement is required as follows:

- A. \$1,000 to \$5,000: two verbal quotes
- B. \$5,001 to \$20,000 (\$35,000 Public Work Contracts): three written quotes

Awards to Other than the Lowest Responsible Dollar Offered

Whenever any contract is awarded to other than the lowest responsible dollar offered, the reasons that such an award furthers the purpose of General Municipal Law, section 104-b, as set forth herein above, shall be documented as follows:

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- A. There must be documentation and justification of the reason why the purchase is in the best interest of the Village of Penn Yan.

Items Excepted From This Policy and Procedures by the Board

The board sets forth the following circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the Village of Penn Yan.

- A. Emergencies
- B. Small procurement under \$1,000
- C. Local Contractor Preferential Treatment - Goods and Services not subject to bidding requirements or Goods and Services less than \$20,000 and Public Works Contract less than \$35,000, preferential treatment may be given to local contractors within the best interest of the municipality
- D. The Village of Penn Yan encourages businesses owned or managed by women or minorities to provide proposals and/or quotations.
- E. In the event the purchaser has made a good faith effort to obtain the required number of proposals or quotations and is unable to meet the requirement, the purchaser shall document the attempt(s)

Input from Officers

Comments concerning the policies and procedures shall be solicited from officers of the Village of Penn Yan therein involved in the procurement process prior to the enactment of policies and procedures, and will be solicited from time to time hereafter.

Annual Review

The Village Board shall annually review these policies and procedures. The mayor shall be responsible for conducting and annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy. Recommend to include in the Organizational Meeting on the first Monday in April of each year.

Unintentional Failure to Comply

The unintentional failure to fully comply with the provisions of General Municipal Law § 104-b shall not be grounds to void action taken or give rise to a cause of action against the municipality any officer or employee thereof.

Individual(s) Responsible for Purchasing

- Gary Meeks, Clerk-Treasurer
- Holly Easling, Deputy Clerk-Treasurer
- Tom Dunham, Police Chief
- Brent Bodine, Director of Public Works
- Thomas Schwartz, Deputy Director of Public Works
- Erik Decker, Working Supervisor of Streets Department
- Charles Bush, Electric Superintendent, Electric Line Crew Chief
- Ron Keech, Water/Sewer Maintenance Supervisor
- Dave Cohick, Water Treatment Plant Chief Operator
- Yvonne Tucker, Wastewater Treatment Plant Chief Operator
- Dan Doyle, Recreation & Facility Director
- Jeff Bergstresser, Building Maintenance Mechanic
- Bruce Lyon, Code Enforcement Officer
- Lynn Axtell, Building Maintenance Mechanic
- Tami Marchionda, Senior Account Clerk Typist
- PY Fire Chiefs, Penn Yan Fire Department

The individuals listed above are authorized to submit purchase order requests for goods and/or services. Those same individuals, or their designee, are also responsible for the acceptance or refusal of said goods and/or services.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee McLoud, seconded by Trustee Hoban to authorize Resolution No 27 - 2019 Yearly Meeting, Conferences, Training and Workshops for Penn Yan Village Board and Village employees.

WHEREAS there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State Conference of Mayors Public Works School, d) the following county association meetings; etc.; and

WHEREAS attendance by certain municipal officers and employees at one or more of these meetings, conference or school benefits the Village of Penn Yan

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

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<u>TITLE</u>	<u># of employees</u>	<u>LOCATION</u>
• MEUA Spring Engineering workshop	5 employees	East Syracuse
• FLWWC Annual Business meeting	7 employees	Geneva
• Equipment/Tech show	25 employees	Rochester
• Hard Hat Expo (free)	6 employees	Syracuse
• NYWEA meeting	2 employees	Rochester
• MEUA Semi-Annual spring meeting	5 employees	East Syracuse
• FLWWC Spring meeting	7 employees	Watkins Glen
• NYAWWA Water Event & Expo	1 employee	tbd
• NYRWA Annual Technical Conference	3 employee	tbd
• NYMPA Annual meeting	3 employees	East Syracuse
• Cornell Local Roads	4 employee	tbd
• FLWWC Spring Workshop	7 employees	tbd
• FLWW Summer meeting field	20 employees	PY Fireman's
• IEEP Annual meeting	2 employees	East Syracuse
• NYPA- Semi- Annual meeting	3 employees	East Syracuse
• NYCOM Public Works Training	2 Employees	tbd
• NYCOM – Village	3 employees	Saratoga Springs
• MEUA Fall Engineering Workshop	5 employees	East Syracuse
• Cornell Local Roads	4 employees	tbd
• FLWWC Winter meeting	7 employees	Waterloo
• NYWEA Winter meeting	3 employees	Canandaigua
• MEUA Annual Conference	2 employees	tbd
• AWWA TIFFT Symposium	2 employees	Liverpool
• MEUA Engineering/Accounting & Finance workshop	3 employees	East Syracuse

Section 2. That this resolution is effective immediately.

Section 3. This list approves all possibilities but subject to change.

Section 4. That monies for training, schooling, conferences etc. is available in the budget.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Hoban, seconded by Trustee McLoud to authorize Resolution No 28 - 2019 Fair Housing Plan

WHEREAS: Federal and New York State Law prohibit discrimination in the sale, rental and financing of housing on the basis of race/color, age, creed, gender, national origin, familial status, marital status, military status, handicap and sexual orientation as groups that need to be protected from discrimination.

The Village of Penn Yan participates in the HUD Community Development Block Grant Program.

The community development Block Grant Program requires that each participating community take specific affirmative action's to further fair housing.

PROVISIONS OF THE PLAN

The Chief Elected Official shall designate a fair housing officer to be responsible for implementing this plan.

The fair housing officer is charged with the following responsibilities:

1. Become knowledgeable in the fair housing provisions of Federal, State, and Local Laws.
2. Conduct an analysis of barriers to equal housing opportunity, (as per 24CFR570.904).
3. Develop a strategy to overcome any barriers.
4. Review local policy for its impact on housing choice.
5. Compile Fair Housing information and make it available to any interested persons.
6. Disseminate information and answer questions relating to fair housing laws.
7. Assist aggrieved persons.
8. Refer discrimination complaints to appropriate Federal or State Agencies.
9. Maintain a record of actions taken pursuant to this plan.

This plan and related documents shall be posted at: Bulletin Board and Village Web site

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

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At 5:16PM **MOTION** by Trustee Benedict, seconded by Trustee Spencer to Open the Public Hearing for the Tentative General Fund Budget 2019-2020.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

Deputy Mayor Condella asked if there were any questions or concerns over the Tentative General Budget for 2019-2020.

Discussion: Question was asked what criteria they used for the budget, the contingency account, Fire Department, Cemetery budgets. Gary Meeks Clerk/Treasurer explained it was a very tight budget this year in terms for us to be under the tax cap. There is not a penalty if we are over, it's in the Municipal Law that local Municipalities can do a Local Law to override it, which we did earlier this year. We had a budget workshop over a week ago and had a lot of items rolled up in this budget. The board felt these items shouldn't be deferred needed to take care of it in this year's budget. Atty. Brockman explained the Cemetery Office is not Code compliant. The Code Officer has been working with us. Has a cracked beam and other major issues. It was discussed to renovate the Cemetery house – this would be more costly to make in compliance with the Americans with Disability Act. We will be purchasing a Woodtex building to replace the existing office. Gary explained we need the office on site for customers and the Cemetery staff. Gary explained the Fire Department budget they have ordered a new fire truck. We have placed a down payment on that already. The truck is 30 years old. The Fire Department has been very aggressive applying for different grants and trying every year for Federal Funding. We did receive a SAM Grant for \$250,000 towards the truck. Question was asked about Yates County sharing the sales tax with the Village. Gary explained there has been a lot of discussion over the years with the County for the Village to receive some of that. It was mentioned to the public they should contact Doug Paddock, Chairman for the County Legislators and question him. After a lengthy discussion Clerk/Treasurer again explained this has been a very tight budget. Mr. Spanneut asked if the Board could revisit the budget again to see if anything could be changed, he also commended the Board for the efforts for the work they do throughout the year.

At 6:02 PM **MOTION** by Trustee Spencer, seconded by Trustee McLoud to closed the Public Hearing.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to set a Public Hearing for the 2019/2020 Municipal Budgets for April 16, 2019 at 6:15 PM.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

MOTION by Trustee Benedict, seconded by Trustee Spencer to set a Public Hearing for the CDBG Grant for the (Hampton Inn) Keuka Lake Hotel, LLC for April 16, 2019 at 6:20 PM.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

OTHER COMMENTS:

ADJOURNMENT:

At 6:03 PM **MOTION** by Trustee Benedict, seconded by Trustee Spencer to adjourned from Special Village Board Meeting.

ADOPTED Ayes 5 Benedict; Condella; Hoban; McLoud; Spencer
Nays 0 Abstain 0 Absent MacKerchar, Stewart

Mary Ann Martin, Deputy Clerk