

**Village of Penn Yan Historic Preservation Commission
Meeting Minutes January 12, 2021**

TRANSCRIBED via ZOOM Recording
5:30 pm

Present: Shirley Owens-Acting Chairperson, Tom Barden, Melissa Parsons, Marcia Kneeland-alt., Rich Stewart-VB Liaison, Jamie Kincaid-Code, Gary Meeks-Host, Lynn Duryea-Secy.

Absent: Fran Dumas.

Public Present: Dan Condella, Maggie Kessler, Myron Glick.

////////////////////////////////////
Shirley Owens agreed to be the acting chair for the meeting since Andrew Baus resigned from the commission.
Lynn – I'll help you as we go along.

Shirley – Okay, it's January 12th, 5:30pm, it's the Historic Preservation Committee.

Lynn – the first order of business would just be to approve the minutes of the last meeting.

Shirley – Okay has everybody seen the minutes? Is there any discussion. Anything anybody wants to bring up?

Commissioners – No

Shirley- Motion to accept?

A **MOTION** by Tom Barden and a **SECOND** from Melissa Parsons to the: December 8, 2020 minutes.

Shirley Owens-aye. Tom Barden-aye. Melissa Parsons-aye. Motion carried.

Commissioner Kneeland was in attendance after this motion.

////////////////////////////////////
Lynn – The first item of business would be the application from Myron Glick, then you can just go from there.
Shirley – Okay, our first application is from Myron Glick at 215 Main Street. They want to paint the sign and install a new aluminum sign.

Lynn – Myron's here if he wants to tell you about it.

Shirley – Myron? Do you want to.. anything?

Myron – Yeah, I really don't have anything to add to that. We're basically taking an existing sign there, the posts and backing and everything, and just repainting it. Then KG Graphics is going to add aluminum sides to both sides as shown in the application and that would fill the sign. So, we're keeping the existing frame that's been there for years and repainting it to match the color that's on our sign with our logo.

Shirley – Any questions or comments?

Tom – I really don't. So, it's just the same wooden sign that's there now and he's repainting it? It's literally what he's doing right? I don't have any objections to it.

Shirley – Yes. We don't worry about the size. That's not our place. Everybody's OK with the colors and everything?

Tom – Yeah. It doesn't seem outlandish to me.

Melissa – They're just redoing what's already there. I don't have an issue.

Shirley – Do we have a motion?

A **MOTION** by Melissa Parsons and a **SECOND** from Tom Barden to approve the application for changes to the existing ground sign to include aluminum composite sign material with a painted background and vinyl graphics as shown on submitted depiction.

Shirley Owens-aye. Tom Barden-aye. Melissa Parsons-aye. Motion carried.

Commissioner Kneeland was in attendance after this motion.

Lynn – So, Myron I'll get your certificate out to you on Thursday. If you want to get your permit or anything, you'll be all set to go after that since code will have a copy of the certificate. You're all set.

Myron – Okay. Thank you.

////////////////////////////////////
Lynn - So Shirley, after that it's just on to other business and whatever you want to talk about. I know some of the other business items were things Andy wanted to discuss.

Village of Penn Yan Historic Preservation Commission Meeting Minutes January 12, 2021

OTHER BUSINESS:

- Commissioners to present list of contractors they know.

Shirley – Do we want to do anything with the contractors list? I know that was kind of Andy's idea, his project. I don't know if anybody has anything on that?

Marcia – Hi there, how're you doing?

Commissioners – Hi Marcia.

Marcia – Can you tell me where we are and tell me if you need me to vote?

Shirley – No. We approved the one for Main Street as presented. Just the sign and we're just starting to move down to other business now.

Marcia – Shirley, are you it tonight?

Lynn – Andy resigned.

Marcia – Oh, Andy resigned? Did he say why? Can you tell us that?

Lynn – He said in his email that he was resigning effective immediately for reasons he's rather not share, or something like that.

Shirley – Oh, I didn't know he resigned.

Lynn – I sent you all an email to let you know. Maybe this should be another 'other business' tonight. To pick a new chairman going forward? Also, I wanted to introduce you to Maggie Kessler. She's the newest member. She's sitting in this meeting and will be on the commission as of next month after she's appointed at the village board meeting this month.

Marcia – So, am I on? Who's here tonight? Just the 3 of you?

Rich – I'm here. I talked to the mayor today and he might join us.

Marcia – Can I ask, if I'm not out of order, what was the vote?

Rich – 5 to 2. 5 to reject your decision. Caroline Benedict and I voted no. But, I don't know when you left.. I thought it was a very productive meeting. Mr. Iversen is allowing us to put a sign and do research and put up a state or local sign. A plaque, I mean, about the local history so people in the future would know what was there. That's better than nothing. And if people want to take features or ornaments down..

Marcia – Yes, that was a nice touch. The lawyer said we could request or demand they do certain things.

Rich – I don't have the final words here. The attorney sent them around to me and the other members who were there to see if he forgot anything or to clarify. We'll finalize it in case there are some changes in there at the meeting next Tuesday.

Marcia – I'd really like to have someone measure that building and do a whole floor plan of it and pictures of it inside and outside so we have a record of that building that can go in the files so when people look up that address, they can see what it looked like.

Rich – If Lynn puts that in our minutes, we'll have that. I don't know who could do the floor plan. I don't know if it would be someone from here or someone from the History Center but we'll see what we can do.

Marcia – We don't have a record of the other buildings. No floor plans, or pictures of them.

Jamie – I do believe the route you want to go is to ask Chris to have his professional designer do it. You're not going to get any better than that. Why not throw that in and ask Chris to have his designer to lay out the floor plan the way it sits and redraw it so it actually looks like a nice building with all the original stuff on it.

Rich – Good idea, thank you.

Tom – Yeah, he could probably spit that right out on an AutoCAD system or something.

Jamie – It's not going to be too hard and not going to cost him much money compared to what he's going to spend over there. I don't mind going over there to take pictures.

Marcia – I can go sometime this week and take pictures. I don't mind doing that.

Rich – Since you're going to Texas and since we're zooming our meetings you can join us, I hope you will.

Marcia – I plan to.

Lynn – Do you want me to send your packets to Texas this time so you have them in time for the meetings?

Marcia – Yes, I'll have to give you my address. PO Box 844, Sanderson, Texas, 79848. My phone number will be the same.

Village of Penn Yan Historic Preservation Commission Meeting Minutes January 12, 2021

Lynn – Shirley, where did you leave off with the contractor's list?

Shirley – Any input on that?

Marcia – I have some. Did Andy leave any of his list? Well, I have these. Foundation work and waterproofing is Highlander, 510 Clinton Square, Rochester, 14604, 877-415-0564. Roofing I have; Kanga-roofing/Lakeside Roofing, Lyons, NY, 315-4923-3003. Also, Eastside Roofing and home repair, Seneca Falls. Scott Youngs at 585-703-6308 or 585-721-7434. For handyman: Best Man Home Service. For paint: WBR 315-694-9023. Furnace; Halco, J&R Heating & Plumbing. That's all I got.

- **Discuss any changes needed on Art Committee outline reviewed at 10/13/20 meeting.**

Lynn – How about the art committee outline that you all got in October? Do you want to make any changes to the outline or just leave it as it is? Does anybody still have the outline? Rich, aren't you guys pretty much moving forward with that outline as it is anyway?

Rich – Yes, we will have a meeting next Tuesday where the Mayor will appoint 5 members to that committee. I'll be on it. Ray Spencer will be on it. We need one person from the historic board. Andy was going to, but obviously not now. What the person will be doing is meeting once or twice in the beginning then only as needed to get situated after that. It's not going to be a once-a-month kind of thing. If someone comes up with an art project for a public area then this committee will meet and go over the proposal to see if that's what we want in Penn Yan and okay-it. Then it will go to the village board with the right documents. If you want to be on that committee talk to the mayor.

Lynn – Is that something you would want to do, Melissa?

Melissa – I don't know if I have the time. It's a possibility.

Rich – We'll plan a meeting or two after the mayor appoints. If someone wants to start and then stop and another person from Historic can start. That would be OK.

Shirley – When are those meetings going to happen. In the day or evenings?

Rich – I don't know. It'll just be 5 people. They're going to be zoom meetings probably in the evening.

Lynn – How do you want to be notified if someone is interested? Email you?

Rich – Email the mayor. He's the one who's deciding who to appoint.

Lynn – I'll send everybody an email on Thursday with the mayor's email. Does that help?

Commissioners – Yes.

Marcia – Can we have everybody's email and contact information?

Lynn – I wasn't aware you all didn't have each other's contact information. I'll send a list in an email to everybody with all the others' contact information.

Shirley – Are we finished with this one so we can move on to discussing the layout for tracking certificates?

- **Discussion to lay out plan for tracking certificates issued to property owners.**

Shirley – I think we were going to keep any eye on what people were doing on the certificates that were given out. Does anybody have any input on that?

Tom – Similar to giving out building permits in a sense, is that what we're looking for?

Shirley – It was one of Andy's ideas to have us divide them so we could check to see if people did the work they were supposed to do. That's how I understood it, anyway.

Tom – What's the protocol now? In the past? When we give approval and then they do the work?

Lynn – The certificates never expire. So, they can do the work today, or three years from today, or never. There's no requirement. They're just getting your permission to do it if, and when, they want to do it. I think Andy wanted to keep track of whether they actually ever did the work.

Tom – So, we just drive around and make sure they did what they got approved for?

Lynn – No. Code does that checking. He compares your certificate to make sure they did what they were approved to do. That is already in procedure.

Tom – Why are we doing anything, then.

Marcia – We haven't done any follow-up to see if the work ever got done.

Lynn – Curiosity, Tom. Maybe Andy was just interested in following these out of curiosity to see if they ever get done.

**Village of Penn Yan Historic Preservation Commission
Meeting Minutes January 12, 2021**

Tom – I have a concern of expense for homeowners and of the rules for houses. When was the last time that was revamped or looked at or updated? ..that establishes what can and can't be done in the historical district.

Marcia – They were done when the Historic District started and were done by the state guidelines. You were given the Inheritance of Time when you came on. They're in there.

Tom – I have that and it's from 1993. Is it from the state or it that local?

Marcia – State. We tend to be more realistic than other's like Seneca Falls.

Lynn – Do you have this, Tom? (shows *Application Review Checklist* pages)

Tom – Yes.

Lynn – This list came from the State SHPO site.

Tom – The rule about anything that can be seen from the road? Is that based on the structure?

Marcia – This is where we run into problems. Anything that can be seen from the right-of-way. So, a corner yard, the whole yard would be visible from the street. Even the back side of that can be visible and would apply.

Lynn – The spirit of that rule as I was made to understand it, was because back in the day people put all of their money on the sides of the house that could be seen by people walking by and that was the front and the sides. The back they didn't worry about because it was all about putting the money into a fancy façade on only the sides that could be seen by people strolling by on the sidewalk or on the road. So, when the rule was written into the code book it was to make sure the upkeep was done on those sides just like in the past. But over the years the interpretation of that wording has been corrupted depending on who was on the commission. Different members interpreted it in different ways.

Tom – That's the danger because that could set a precedent. That has to be clarified. It will open us up legal problems because someone will say why did this house have to do this but that house didn't. If that's being loosely interpreted it's just not consistent.

Lynn – Marcia, do you remember this being a major issue with everybody getting a copy of the language as it was written and it was talked about but in the end, there was no consensus either way. Some members wanted the whole exterior of the structure to be approved and others saw the rule as applying to the front and sides.

Marcia – Yes, I do.

Tom – I don't know how we can move forward if that's not defined.

Lynn – Read that section in Chapter 110 in your material you got when you came on the commission.

Tom – Okay.

Rich – May I point out this is almost a whole new board. You can discuss it again now maybe. Also, at the hearing last week, we all realized we need to have some money available to help the homeowners. Lynn does give out information about money for grants and stuff. The mayor pointed out that SHPO may have grants available to the village. We have a façade grant program in the business district. I will look into it and try and get back to you next month with my progress. It could help homeowners keep up their homes.

- **Discussion RE current budget to determine if changes are necessary for next year's budget.**

Lynn – Do you want to talk about the fiscal budget this month or think about it and decide next month? It's not due to go to Gary Meeks, the Village Treasurer, until the end of February.

Shirley/Marcia – I think it's good.

A MOTION by Marcia Kneeland and a **SECOND** from Tom Barden to request the budget remain the same for the next fiscal year.

Shirley Owens-aye. Tom Barden-aye. Melissa Parsons-aye. Marcia Kneeland-aye. Motion carried.

Shirley – Is there any other business?

////////////////////////////////////

A MOTION by Tom Barden and a **SECOND** from Marcia Kneeland to adjourn the meeting at 6:30PM.

Shirley Owens-aye. Tom Barden-aye. Melissa Parsons-aye. Marcia Kneeland-aye. Motion carried.

Submitted by Secretary:

Lynn Duryea