

**Village of Penn Yan Historic Preservation Commission  
Meeting Minutes November 10, 2020**

**111 Elm Street  
5:30 pm MUB ROOM**

**Present:** Andy Baus-Chairman, Shirley Owens, Melissa Parsons, Marcia Kneeland-alt., Rich Stewart-VB Liaison, Jamie Kincaid-Code, Ed Brockman-Attorney, Lynn Duryea-Secy.

**Absent:** Fran Dumas, Tom Barden.

**Public Present:** No one.

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Andy informed everyone he had been asked a few weeks ago if he wanted to take on the chairman role for the commission and he accepted.

Chairman Baus then welcomed new Commissioner, Melissa Parsons. He asked if she would tell everyone about herself. Commissioner Parsons said she was on the PYTCo (Penn Yan Theater Company) Board of Directors for the Sampson Theater and was also their Fundraising Chair so she had a strong interest in historic buildings. She said she lived in a Victorian home but it was not in the Historic Preservation District. The commissioners welcomed her.

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Chairman Baus did not call for a vote on the June 9<sup>th</sup> meeting minutes since there was not a quorum of members present who attended that meeting.

A **MOTION** by Marcia Kneeland and a **SECOND** from Shirley Owens to change the October 13, 2020 minutes so that the 114-116 Main Street, LLC approval items included an additional item; #8, to read: *‘Entrance to be recessed to restore original storefront appearance and will not remain flat as it is currently.’* The Commissioners wanted the applicant to receive an amended Certificate of Appropriateness to reflect this. **Shirley Owens-aye. Andy Baus-aye. Marcia Kneeland-aye. Motion carried.**

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**FIRST ITEM:** Public Art.

Attorney Brockman referred to a memorandum on community art that he had sent to the commissioners. He explained there would be an Ad Hoc committee to review 3 types of art; murals on buildings, free-standing art, and art in parks. He asked the commissioners to review the memorandum outline and present any changes at their next meeting. Chairman Baus informed everyone he had agreed to be the Historic Preservation Commission’s representative on that Ad Hoc committee.

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**NEXT ITEM:** Application from Chris Wright to replace front steps and construct a rear deck at 13 Main St.

No one was present to answer questions for the applicant. The commissioners discussed whether or not to review the application without the applicant. They decided to proceed and call Chris if they needed some answers. They also decided the application would be reviewed/approved in two parts. The first would be for the front steps. They looked at the plans to change the front steps into a handicapped accessible ramp. There were no objections.

A **MOTION** by Melissa Parsons and a **SECOND** from Marcia Kneeland to approve the application as presented. **Shirley Owens-aye. Melissa Parsons-aye. Marcia Kneeland-aye. Motion carried.**

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After reviewing the color depiction of the rear deck, the commissioners discussed at length possible obstacles for motorists in parking lot caused by deck posts, as well as a few village code conformance concerns. Initially there was Motion to *table* the application pending clarification of the code concerns. Jamie indicated his office would handle these kinds of details. Commissioner Kneeland reminded everyone they should only be concerned with decking materials, style and colors. The motion to table was then withdrawn. Jamie mentioned the deck may change since a second access is required by code. The commissioners indicated Chris would then have to come before them for subsequent approval showing any changes.

A **MOTION** by Shirley Owens and a **SECOND** from Melissa Parsons to approve the application for construction of a new rear deck. Decking material, rails, spindles and trim to be wood. Rails to be a dark green color and style as depicted. All other wood to be a cedar color and style, as depicted.

**Shirley Owens-aye. Melissa Parsons-aye. Marcia Kneeland-aye. Motion carried.**

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**NEXT ITEM:** Application from Chris Wright to install 5 windows on east side of building at 17 Main St. Applicant was not present.

Chairman Baus provided Commissioner Parsons with a history of the Commission’s endeavors to return all arch-top windows to their original appearance. He said many had been squared at the top and were retrofitted with plywood at the interior. There was discussion about the lack of arched glass on these windows and that it was due to the fact that historically only the front-facing windows had arched glass. The commissioners briefly discussed the window color, depicted as *bronze-clad*. There was a question about the intended color for the wood panel at the top of glass. The commissioners decided it should match the color of the wood panels on the windows at 13 Main Street.

A **MOTION** by Marcia Kneeland and a **SECOND** from Shirley Owens to approve the application for (5) new windows to replace existing on the east façade. To be Marvin Clad double-hung with bronze exterior, 2 over 2 lite with single vertical muntin in each sash.

**Special Note:** The color of the wood panel at top of replacement windows to match same wood window panels at 13 Main Street.

**Shirley Owens-aye. Melissa Parsons-aye. Marcia Kneeland-aye. Motion carried.**

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**OTHER BUSINESS:**

- Demolition of 120 Wagener Street.

Attorney Brockman informed everyone Chris Iversen would be submitting another application for demolition of the structure on this property. He said the Planning Board had reviewed Mr. Iversen’s site plan application at their November meeting and it was *tabled* pending the outcome of the Historic Preservation Commission review, and variances. Attorney Brockman explained a denial for demolition would result in an appeal to the Village Board of Trustees where the denial could be overturned by a majority vote. There was general discussion about the previous application for demolition and their denial. Commissioner Kneeland expressed her position to maintain a denial for demolition. The commissioners talked about the merits of conducting a review of Mr. Iversen’s application immediately, now that they knew about it. They decided against it since Mr. Iversen was not present for the review.

