

**Village of Penn Yan Historic Preservation Commission  
Meeting Minutes June 9, 2020**

**VIA ZOOM  
5:30pm**

**Present:** Brenda Ingram-Chairperson, Shirley Owens, Fran Dumas, Andy Baus, Bruce Lyon-Code, Lynn Duryea-Secy.

**Absent:** Marcia Kneeland, Rich Stewart.

**Public Present:** Elaine Pauzenga, Bill Champlin, Nancy McConnell.



A **MOTION** by Andy Baus and a **SECOND** from Shirley Owens to approve the March 10, 2020 minutes.  
**Brenda Ingram – aye. Shirley Owens – aye. Andy Baus – aye. Motion carried.**



**FIRST ITEM:** Application from Elaine Pauzenga for fencing at 306 Clinton Street.

Elaine Pauzenga was present.  
Andy Baus – I drove by and the fencing wouldn't really be seen from the road. Using 4' high welded steel wire?  
Elaine Pauzenga – Yes, from the bush by the driveway to the backyard. It'll be as unobtrusive as possible.  
AB – Will there be a gate?  
EP – Yes, in the backyard but it can't be seen from the road.  
AB – What's the color of the posts?  
EP – Natural.  
AB – Will they be topped with a finial or anything like that?  
EP – No.  
Fran Dumas – What's the reason for the shape of the fence? The parking?  
EP – Yes, it's going around behind the parking area in back of the house but it cannot be seen from the street, that part.  
Brenda Ingram – Any other questions, comments, motions?

A **MOTION** by Andy Baus and a **SECOND** from Shirley Owens to approve the application for new fencing to be 4' high rolled, galvanized, welded steel wire with 2" X 4" rectangular openings affixed to fencing posts to begin at the porch by the driveway and extend to the backyard as depicted in drawing submitted with application.  
**Shirley Owens – aye. Fran Dumas – aye. Andy Baus – aye. Motion carried.**



**NEXT ITEM:** Application from C. William Champlin for porch stairs at 310 Main Street.

Bill Champlin and Nancy McConnell were present  
Fran Dumas – So, the steps are to be replaced and not so wide?  
Bill Champlin – We want to reduce them to 66" wide so they line up with the slate walkway to porch.  
Nancy McConnell – When the house was inspected by code he required replacement of the stairs.  
BC – So, we went ahead and built steps before we knew of the Historic requirement.  
Bruce Lyon – How's the top changing?

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BC – Will build porch over to meet new stairs.

FD – You are extending wall over?

BC – Yes.

FD – What about the end caps, let’s call them, on the left and right of the stairs?

AB – The white area with the number 310 on it.

BC – My cousin’s doing the work and he’ll make it look good and make it match.

BL – Are you moving the end cap over to meet the new stairs?

BC and NM – Yes.

AB – The front door will be more centered-looking from the street with the new stairs.

Brenda Ingram – OK, any more comments, concerns? Do we have a motion?

A **MOTION** by Fran Dumas and a **SECOND** from Andy Baus to approve the application for a new set of porch stairs (reduced from 90” wide to 66” wide) of pressure-treated lumber, built as shown in photos, stained gray. Work to include extending porch ½-wall (to match existing) so that it will abut top edge of new stairs. New boxed out stair end-caps so that both match existing end cap on north side of steps. New stair railings.

**Shirley Owens – aye. Fran Dumas – aye. Andy Baus – aye. Motion carried.**

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### OTHER BUSINESS:

Brenda – We need a new chair. I’m no longer in the village.

Fran – We need new members. When are the re-appointments?

Gary Meeks – Appointments were moved from April to September 15<sup>th</sup> with elections.

Shirley – I’m not interested in being chair.

Andy – I have medical matter and wouldn’t want to commit in case I have to leave the commission.

Fran – I’m also not interested. I was on the commission the first time years ago and didn’t live in the village.

We would like Brenda to stay on the committee and still be our chair.

Andy – Yes, would like that, too.

Lynn Duryea – I’ll talk to the mayor and see what he wants to do about no chairperson.

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A **MOTION** by Fran Dumas and a **SECOND** from Andy Baus to adjourn the meeting at 6:05pm.

**Shirley Owens – aye. Fran Dumas – aye. Andy Baus – aye. Motion carried.**

Submitted by Secretary:

Lynn Duryea