

**Village of Penn Yan Planning Board
Meeting Minutes June 4, 2018
111 Elm Street ROOM 202
7:00PM**

Present: Cliff Orr – Chairman, Stan Olevnik- Vice Chairman, Brent Bodine, Jean D’Abracci, Ray Spencer – VB Liaison, Bruce Lyon - Code Officer, Lynn Duryea- Secy.

ABSENT: Sarah Vestal

PUBLIC PRESENT: John and Teresa Vivier, Dan Condella.

NEWS MEDIA PRESENT: None.

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A **MOTION** by Stan Olevnik and a **SECOND** from Jean D’Abracci to approve the April 2, 2018 minutes. Stan Olevnik–aye. Cliff Orr - aye. Jean D’Abracci–aye. **Motion carried.**

A **MOTION** by Jean D’Abracci and a **SECOND** from Brent Bodine to approve the May 15, 2018 minutes. Stan Olevnik–aye. Brent Bodine – aye. Jean D’Abracci–aye. **Motion carried.**

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FIRST ITEM OF BUSINESS:

-  **Parks and Playgrounds draft review: Present changes and set Public Hearing for July.**

Chairman Orr asked each board member to comment independently. He began by saying the document was impressive. He said he noticed it had addressed *adult recreation* and *improved directional signage* which were goals listed in the updated Master Plan. Board member Olevnik said he would like to see a ranking for accomplishing each of the goals. He mentioned some goals did not appear to be financially realistic. He shared his opinion that the marsh walk project should be a priority. Board member Bodine pointed out the document had an implementation section which loosely prioritized goals and some were matched with possible resources for funding. He said projects that seemed financially unrealistic were achieved with grant money that was timed when relevant grants were available as well as by commitments from developers. He reported the village currently had an \$18K grant to fund work at Red Jacket Park. Board member D’Abracci suggested the planning and implementing phase have more expanded ideas. She asked how any of the Master Plan goals were accomplished. Chairman Orr said typically a specific objective was pursued by assigning it to a task-oriented subcommittee like the Planning and Development Committee.

A **MOTION** by Stan Olevnik and a **SECOND** from Jean D’Abracci to indicate they had no recommended changes for the Parks and Recreation draft.

Stan Olevnik–aye. Brent Bodine–aye. Jean D’Abracci–aye. **Motion carried.**

A **MOTION** by Brent Bodine and a **SECOND** from Jean D’Abracci to set a public hearing for community input on the Parks and Recreation draft for July 2, 2018 at 7:00pm in the Main Board Room.

Stan Olevnik–aye. Brent Bodine–aye. Jean D’Abracci–aye. **Motion carried.**

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NEXT ITEM OF BUSINESS:

+ Follow-up with John Vivier (Keuka Taxi, 246 East Elm St.) RE revisions required for final approval.

John Vivier approached the board with a copy of his revised plan. He pointed out it did not show the grass greenspace on the east and west property lines where the Planning Board had required it. He said greenspace on the east side at the rear of the property would prevent him from parking his two buses and on the west side it would prevent vehicular access to the property next door now that he was the owner of that. The board engaged in lengthy discussion about the increasing degree of commercial activity at the property, maintaining they had the responsibility to buffer it from the neighboring residential zone. There was a comparison to the fencing plus 3' greenspace buffer requirement set for the East Side Grill which also abutted a residential zone. Ultimately the board decided to modify the location of the grass buffer without changing the stockade-style fencing.

A MOTION by Brent Bodine and a **SECOND** from Jean D'Abbracci to revise the conditions set forth at the March 5, 2018 meeting for final site plan approval to read:

- 1.) Addition of a 3-foot wide grass greenspace to run along the east side of the lot from the sidewalk to the tree at the front of the 3-bay garage.
- 2.) Addition of a 6 foot high stockade-style fencing along east property line to replace the existing chain-link fencing.
- 3.) Addition of a 6-foot high stockade-style fence along rear lot line.
- 4.) Addition of a 3-foot wide grass greenspace to run from the sidewalk along the west side of the lot to the front of the 3-bay garage, except for the location of a 10 foot wide gate.
- 5.) Addition of 6-foot high stockade-style fencing to run from the front of the house along the west side of the lot to the front of the 3-bay garage to include a 10 foot wide gate.

Stan Olevnik–aye. Brent Bodine–aye. Jean D'Abbracci–aye. **Motion carried.**

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OTHER BUSINESS:

+ Design & Constructions Standards

Board member Bodine referred to a letter drafted by Village Attorney, Ed Brockman, which was intended for anyone who planned to dedicate infrastructure. He asked for input as to its content. The decision was to add the letter of credit and bonding requirement.

+ Trustee Spencer suggestion

Trustee liaison Spencer asked if there was anything he should convey to the Board of Trustees then commented on the apparent lack of understanding people in the community had about village procedures. There was a suggestion to create a handout depicting procedures in a flowchart format. The chairman asked if Bruce Lyon would get involved with that.

+ Planning & Development Committee

Trustee liaison Spencer informed everyone the Planning and Development Committee had been reorganized and Rich Stewart was the new chair. He stated someone from the Planning Board should attend if the the chairman could not.

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A MOTION by Brent Bodine and a **SECOND** from Stan Olevnik to adjourn the meeting at 8:35pm.

Stan Olevnik–aye. Brent Bodine–aye. Jean D'Abbracci–aye. **Motion carried.**

Submitted by Secretary:

Lynn Duryea