Village of Penn Yan Historic Preservation Commission
Meeting Minutes May 14, 2019

111 Elm Street
5:30 pm EXECUTIVE SESSION ROOM

Present: Brenda Ingram-Chairperson, Shirley Owens, Fran Dumas, Christopher Wright, Andy Baus, Jacky Olevnik-alt., Rich Stewart-VB Liaison, Lynn Duryea-Secy.
Absent: Marcia Kneeland.
Public Present: Alyse Switzer, Kurt Kurtz, Priscilla Ryan, Ray Spencer, Morten Hallgren with contractor David Irwin.
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FIRST ITEM: Application from Chris Wright for façade work at 17 Main Street.
Commissioner Wright recused himself due to conflict of interest. He then went on to explain his storefront had panels that had deteriorated badly and were not paintable or otherwise repairable. He said his request was to affix cellular PVC panels as shown in the photograph attached to the application that were paintable and rot-proof. There was brief discussion about what would have been the original material that was not there anymore and about the existing fiberboard material.
A **MOTION** by Andy Baus and a **SECOND** from Jacky Olevnik to approve the application as presented for white PVC panels.
Shirley Owens – aye. Fran Dumas – aye. Andy Baus – aye. Jacky Olevnik aye. **Motion carried.**
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NEXT ITEM: Application from Alyse Switzer for signage at 118 Main Street.
Alyse Switzer was present. She said she wanted to mount a 2' high by 4' wide white, aluminum sign with a solid polyethylene core on her storefront. Commissioner Wright asked if the sign was zoning compliant and she said it was. The commissioner had no objections to the sign. There was discussion about where the sign would be positioned with the decision it would be centered on the upper bank of window glass.
A **MOTION** by Chris Wright and a **SECOND** from Andy Baus to approve the sign as described to be centered on the 3 upper panels of glass to the left of the entry.
Shirley Owens – aye. Fran Dumas – aye. Chris Wright – aye. Andy Baus – aye. Jacky Olevnik aye.
Motion carried.
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NEXT ITEM: Application from Kurtz & Ryan for paint at 117 Clinton Street.
Kurt Kurtz and Priscilla Ryan were present. The commissioners examined the light brown color choice named *Worsted Tan*. The applicants stated the trim and shutter colors would remain the same as the existing.
A **MOTION** by Chris Wright and a **SECOND** from Shirley Owens to approve the application as presented.
Shirley Owens – aye. Fran Dumas – aye. Chris Wright – aye. Andy Baus – aye. Jacky Olevnik aye.
Motion carried.
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NEXT ITEM: Application from Ray Spencer for patio with fencing & dumpster fence at 138 Water Street.
Ray Spencer was present and explained he was requesting approval for installation of an A/C unit and the 3 following changes for the Union Block Restaurant;

1.) Removal of one parking space and shrub planter to install 23' by 21' deep gray stamped concrete patio in front of the doorway. He said the tree in the planter would not be removed.
2.) 42" high black aluminum fencing in style depicted in submitted photo to surround new patio with no gate.
3.) 14' wide by 6' tall wooden dumpster gate painted white to have a 6' wide section for garbage truck access and a 4' wide section for tenant access with black metal posts.

He explained he had installed a new A/C unit for the tenant and was later informed by the code officer he needed to get approval for it. He referenced the photograph with the submittal of the A/C unit to the right of the entry door behind a shrub in the existing planter. The commissioners had no objections.

A **MOTION** by Fran Dumas and a **SECOND** from Chris Wright to approve the application as presented.
Shirley Owens – aye. Fran Dumas – aye. Chris Wright – aye. Andy Baus – aye. Jacky Olevnik aye.
Motion carried.

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NEXT ITEM: Application from Lisa Hallgren for new porch w/lattice skirt, stairs, stair-rail at 311 Main St. Morten Hallgren was present with contractor David Irwin. Commissioner Wright asked if the new porch would go on the left side of the house behind the section of the house that projected out. Mr. Hallgren said that was correct and that the area was not very visible from the front of the house. Commissioner Wright indicated the commission would typically require the materials used for the porch to be more historically appropriate if the location was more prominent. He stated he had no objection to the proposal. There were no other concerns.

A **MOTION** by Chris Wright and a **SECOND** from Andy Baus to approve the application as presented.
Shirley Owens – aye. Fran Dumas – aye. Chris Wright – aye. Andy Baus – aye. Jacky Olevnik aye.
Motion carried.

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A **MOTION** by Chris Wright and a **SECOND** from Jacky Olevnik to approve the March 12, 2019 minutes.
Fran Dumas – aye. Christopher Wright – aye. Jacky Olevnik – aye. **Motion carried.**

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Referencing the minutes of the previous meeting, the commissioners reviewed each item of old business and re-engaged in the same conversations on some topics.

A **MOTION** by Fran Dumas and a **SECOND** from Shirley Owens to approve the April 9, 2019 minutes.
Shirley Owens – aye. Fran Dumas – aye. Christopher Wright – aye. **Motion carried.**

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OTHER BUSINESS:

- 7 Main bracket change

The owner of 7 Main Street indicated the previous approval sought by artist, Sam Castner, for a sign bracket ultimately was not the bracket he would use. The commissioners looked at the photo of the black metal bracket. There were no objections.

A **MOTION** by Andy Baus and a **SECOND** from Fran Dumas to approve the new sign bracket to be a 2' by 4' black metal bracket. The secretary was asked to send an amended Certificate.
Shirley Owens – aye. Fran Dumas – aye. Chris Wright – aye. Andy Baus – aye. Jacky Olevnik aye.
Motion carried.

- Materials never allowed for siding, windows, doors

The secretary explained applicants would routinely ask what materials they should not request on an application so they could avoid being denied which would delay their projects. The commissioners discussed the concept of an all-inclusive list of materials they would never approve. The consensus was not to create such a list since each application was evaluated on an individual basis. The Commissioners recommended the applicants be directed to attend a monthly meeting to ask about their project if they wanted guidance before submitting an application. There was also a comment about referring applicants to ***The Inheritance of Time*** for guidelines.

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A **MOTION** by Andy Baus and a **SECOND** from Chris Wright to adjourn the meeting at 6:30PM.
Shirley Owens – aye. Fran Dumas – aye. Chris Wright – aye. Andy Baus – aye. Jacky Olevnik aye.
Motion carried.

Submitted by Secretary:

Lynn Duryea