

**Village of Penn Yan Planning Board
Meeting Minutes February 4, 2019
111 Elm Street ROOM 202
7:00PM**

Present: Sarah Vestal-Vice Chairperson, Brent Bodine, Jean D’Abbracci, Austin Lapp, Mike Willis-alt., Michael Clancy-alt., Ray Spencer – VB Liaison, Bruce Lyon - Code Officer, Ed Brockman-Attorney, Lynn Duryea- Secy.

ABSENT: Stan Olevnik

PUBLIC PRESENT: Joe Dombroski, Alex Amering, Kevin Bragg

NEWS MEDIA PRESENT: Gwen Chamberlain

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Vice Chairman Vestal made the following announcements;

- She would be conducting the meeting in Chairman Olevnik’s absence,
- She was appointing alternate Clancy as a voting member for the meeting,
- The agenda item for a site plan review for Angelo Licciardello was cancelled at the request of the applicant.

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A MOTION by Brent Bodine and a **SECOND** from Jean D’Abbracci to approve the January 10, 2019 minutes. Brent Bodine-aye. Jean D’Abbracci-aye. Austin Lapp-aye. Mike Clancy-aye. **Motion carried.**

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FIRST ITEM:

Review of revised submission from KanPak for expansion at 105 Horizon Park Drive. Joe Dombroski, Alex Amering, Kevin Bragg were present. Mr. Amering stated the updates requested by the board at the previous meeting were completed as shown on the submissions. He listed them as a revised EAF, revised drawing showing changes to hydrants and changes to electric. He said they also submitted the engineer’s Traffic Impact Study (TIS), an original SWPPP done when Horizon Park was developed in 2000, a lighting summary and a color rendering illustration the expansion matched the existing building. Board member Bodine asked if they had submitted a copy of the project to Yates County Soil & Water and a copy of the TIS to the DOT. Mr. Amering said the project had been forwarded to Soil & Water but they were yet to send the TIS to the DOT. Vice Chairman Vestal asked Bruce if all looked OK to him and he said yes. Board member Willis asked if they intended to tear down the building on the NE portion of the property and Mr. Dombroski said the Iron Age building was scheduled to be torn down along with the old waste-station pole barn building. He noted the other building there was a warehouse and it would remain.

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The Board then proceeded to the Environmental Assessment Form for an evaluation of impacts.

A MOTION by Jean D’Abbracci and a **SECOND** from Brent Bodine to designate the Village of Penn Yan Planning Board as Lead Agency in the action.

Brent Bodine-aye. Jean D’Abbracci-aye. Austin Lapp-aye. Mike Clancy-aye. **Motion carried.**

The following were listed as potentially significant or large impacts; None.

The Planning Board’s final determination was that the action would not have a significant negative impact therefore a negative declaration statement would be prepared.

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A **MOTION** by Jean D’Abbracci and a **SECOND** from Brent Bodine to grant approval of the site plan.
Brent Bodine–aye. Jean D’Abbracci–aye. Austin Lapp–aye. Mike Clancy–aye. **Motion carried.**

SITE PLAN APPROVED

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OTHER BUSINESS:

• **Site Plan Application Checklist Page Item**

Board member Bodine, speaking as Director of Public Works, explained his department required cross connection control devices for some projects. He asked that the site plan application checklist page include it as a listing of required items to make the applicant aware of the requirement early on. Board member D’Abbracci asked what the device was for. Director Bodine said it was a backflow prevention device designed to stop a user’s discharge from getting into the village water system.

A **MOTION** by Jean D’Abbracci and a **SECOND** from Austin Lapp to approve adding an item to the application checklist page for a *cross connection control device*.

Brent Bodine–aye. Jean D’Abbracci–aye. Austin Lapp–aye. Mike Clancy–aye. **Motion carried.**

• **Budget Recommendation For 2019-2020**

The board read and discussed each budget item as adopted for the prior fiscal year. Board member Bodine proposed keeping the budget the same. There were no objections.

A **MOTION** by Brent Bodine and a **SECOND** from Austin Lapp to keep the budget numbers the same as they were previously for the next fiscal year.

Brent Bodine–aye. Jean D’Abbracci–aye. Austin Lapp–aye. Mike Clancy–aye. **Motion carried.**

• **Kennels**

Board member Bodine said he read through the Milo, Jerusalem and Benton regulations provided by the secretary. He said Milo’s referred to zoning that was not included with the paperwork. He asked the secretary to provide a copy of that zoning so he would have the opportunity to read it before making a decision. Vice Chairman Vestal asked if Attorney Brockman had drafted some kennels regulations for the board to look at. He said he needed the board to list suggestions for a draft. Board member Clancy said number one, they wanted to outright prevent commercial kennels within the village limits, and then also limit the number of canines per single-family dwelling. The board eventually decided on 3 or less as the number of canines to be allowed. Code Officer Lyon suggested creating language for multiple dwelling unit buildings that would be based on the square footage of the lot. Board member Clancy noted landlords would likely regulate that better than village law. Attorney Brockman said there should be an age limit for people who have a litter of puppies and temporarily exceed the limit on the number of canines. He suggested 4 months old or younger. There was a brief discussion about service dogs and the fact that they would always be exempt from regulations. Board member Clancy pointed out the State’s Agriculture and Market Laws already regulated domestic animals in a way that may reduce the planning board’s burden. The board talked about whether or not the entire matter

